



**Township of West Windsor Public Works
70 Southfield Road, West Windsor
“Paper Shred Event”**

October 23, 2021 8AM – 12PM

NOTE: May end prior to 12pm if shred trucks reach capacity



Open to Residents ONLY - Proof of Residency Required

COVID-19 PRECAUTIONS: If you are NOT fully vaccinated for Covid-19, please protect our essential workers and your neighbors by wearing a mask! Anyone experiencing symptoms or recently exposed to a positive case should not attend. Thank you!

Limit papers to confidential/sensitive materials only

Protect against identity theft – shred old materials with your Social Security numbers, account numbers, confidential passwords, medical information, financial records & other confidential/personal documents.

No need to remove paper clips, staples or rubber bands. Remove heavy metal-backed binder clips due to fire danger.



NO magazines, soft/hardcover books, newspapers, junk mail, online catalogs, coupon circulars, travel guides, school work/drawings – these items can be recycled in your curbside recycling bin.
NO photos, x-rays, CD's, plastic credit cards or 3-ring binders.

***LIMIT of 8 boxes – no more than 10lbs each* Please do **not** tape or seal boxes.
NO PLASTIC BAGS PLEASE - Reusable containers are welcome & will be returned!**



All paper that is shredded is recycled and eventually repurposed into new paper products. Every ton of recycled paper saves about 17 trees! Every ton of recycled paper saves 380gal of oil, 7,000gal of water, 4,000kw of energy and 3 cubic yards of landfill space.

**This event made possible using grant monies provided by The Clean Communities Council of NJ –
Thank you for keeping West Windsor clean!!**

