

**MEETING TO BE
LIVE STREAMED AT
<https://www.youtube.com/channel/UC8i0yw7lhozymbgo4N68jJdg/live>
VIA Zoom Video Communications***

**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

August 28, 2023

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 13, 2023 to The Times and the Princeton Packet and posted on the Township web-site. All Council meetings are open to the public with access via Zoom for those who wish to attend virtually. Please see Township web-site for further details.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
3rd Annual Shop West Windsor Month
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

11. Consent Agenda

A. Resolutions

B. Minutes

March 16, 2023 - Budget Session #2 - as amended
July 17, 2023 - Business Session - as amended
July 17, 2023 - Closed Session

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2023-R161 Authorizing the Appointment of Nicholas Van
Wagner as Building Subcode Official

2023-R162 Authorizing the Appointment of Robert Pasqualini
as Plumbing Subcode Official

2023-R163 Authorizing the Mayor and Clerk to Execute the
Memorandum of Agreement with the West Windsor
Township Police Superior Officers Association
(SOA)

2023-R164 Authorizing the Mayor and Clerk to Execute the
Memorandum of Agreement with the West Windsor
Township Police Benevolent Association Local 271
(PBA)

2023-R165 Authorizing the Mayor and Clerk to Execute the
Memorandum of Agreement with the West Windsor
American Federation of State, County, and
Municipal Employees (AFSCME) Local 3242

2023-R166 Authorizing the Mayor and Clerk to Execute the
Professional Services Agreement with EPIC as
Health Insurance Benefits Consultant - \$35,000.00

2023-R167 Authorizing the Business Administrator to Purchase HP Workstation Equipment for the Engineering Division from SHI International Corporation an Authorized Vendor Under the New Jersey Cooperative Purchasing Alliance - \$4,868.10

2023-R168 Authorizing the Mayor and Clerk to Execute a Contract with Earle Asphalt Company for the Project Known as Rabbit Hill Road Roadway Reconstruction - \$719,113.13

2023-R169 Authorizing the Mayor and Clerk to Execute a Contract with Top Line Construction Corporation for the Project Known as Bear Brook Road Resurfacing - \$709,546.07

14. Introduction of Ordinances

2023-11 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 66 "CONTRACTORS REGISTRATION OF, SECTION 66-1 REGISTRATION REQUIREMENTS OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR

PUBLIC HEARING: September 12, 2023

2023-12 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 168 "TRAFFIC AND PARKING" SCHEDULE 168-166 SCHEDULE XI: SPEED LIMITS OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR - Rabbit Hill Road

PUBLIC HEARING: September 12, 2023

15. Additional Public Comment (15 minute comment period; three-minute limit per person)

16. Council Reports/Discussion/New Business

17. Administration Updates

18. Closed Session

19. Adjournment

****The Township Council will continue to use Zoom for public interaction at Council Meetings in 2023. This is for the convenience of the public and is not a legal requirement under the Open Public Meetings Act at this time. If technical difficulties occur during a meeting the Township Clerk (or designee) will make the decision as to whether the meeting will continue on Zoom. If it is decided that Zoom must be discontinued this will not affect the Council meeting from continuing under the Open Public Meetings Act because the use of Zoom is for the convenience of the public and not a legal requirement. All Council Meetings will continue to be live streamed on YouTube. The use of YouTube is not a legal requirement under the Open Public Meetings Act and will not constitute the need to stop the Township Council meeting if technical difficulties occur. Per Resolution 2023-03***

PROCLAMATION MAKING SEPTEMBER 2023

3rd ANNUAL SHOP WEST WINDSOR MONTH

WHEREAS, West Windsor Township is home to many vibrant retail establishments, including shops, restaurants and personal and home services; and

WHEREAS, these retail establishments provide goods, services, employment and tax revenues which benefit the people of West Windsor; and

WHEREAS, these businesses provide a unique flavor to West Windsor, and intertwine with our fabric as part of our quality of life; and

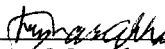
WHEREAS, many of our local businesses support our community activities such as community events, school programs, police, fire and emergency services and the volunteer fire departments, sports teams, clubs, Girl and Boy Scout projects, charitable organizations and more; and

WHEREAS, we encourage West Windsor residents to shop our local businesses all year, and wish to highlight this importance on an annual basis during the month of September; and

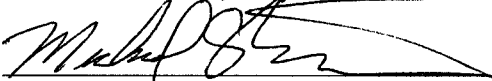
WHEREAS, Mayor Marathe and the members of the Township Council wish to encourage the success of our businesses, and have provided a West Windsor Business Directory on the Township website for all to use.

NOW, THEREFORE BE IT PROCLAIMED THAT SEPTEMBER 2023 is Shop West Windsor month and encourage the residents of West Windsor to shop locally during the month of September and all year.

In Witness Whereof, we hereunto set our hand and Cause to be affixed the Great Seal of the Township of West Windsor on this 28th day of August, 2023



Hemant Marathe, Mayor




Michael Stevens, Council Vice President



Linda Geever, Council Member



Andrea Mandel, Council President



Sonia Gawas, Council Member



Martin Whitfield, Council Member

REQUEST FOR COUNCIL ACTION

Date of Request: August 14, 2023

Initiated By: Jason Harris/Francis Guzik/Kerry Giammetta

Division/Department: Code Enforcement/ Community Development/Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Approval for the resolution to appoint Nicholas VanWagner as Building Subcode Official for a four-year term pursuant to N.J. S.A. 52:27D-126 due to retirement of the Building SubCode position effective August 1, 2023.

SOURCE OF FUNDING: Salary and Wage

CONTRACT AMOUNT: Salary and Wage Ordinance

CONTRACT LENGTH: 4 years

OTHER SUPPORTING INFORMATION ATTACHED:

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kerry Giammetta 8/17/23
Department/Division Head Date

APPROVED FOR AGENDA OF: 8/25/23

By: Marlena B Schmid 08/17/2023
Marlena Schmid, Business Administrator

MEETING DATE: 8/25 Ordinance # _____ Resolution # 2023-3161

Council Action Taken:

RESOLUTION

WHEREAS, the position of Building Subcode Official is vacant effective August 1, 2023 due to a recent retirement; and

WHEREAS, the New Jersey Uniform Construction Code requires a municipality to appoint a Building Subcode Official pursuant to N.J.S.A. 52:27D-126; and

WHEREAS, Nicholas Van Wagner had been employed with West Windsor Township since 2021 as a Building Inspector and has demonstrated strong professional accomplishments, has the required experience and licensing to hold the position of Building Subcode Official; and

WHEREAS, the Construction Code Official recommends the appointment of Nicholas VanWagner as the Building Subcode Official for the Township of West Windsor.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey, that Nicholas VanWagner be and is hereby appointed the Building Subcode Official for the Township of West Windsor for a term of four (4) years effective August 1, 2023.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 07/18/2023

Initiated By: Jason Harris/Francis Guzik/Kerry Giammetta

Division/Department: Code Enforcement/ Community Development/Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Approval for the resolution to appoint Robert Pasqualini as Plumbing Subcode Official for a four-year term pursuant to N.J. S.A. 52:27D-126 due to a vacancy due to retirement of the Plumbing SubCode Official.

SOURCE OF FUNDING: Salary and Wage

CONTRACT AMOUNT: Salary and Wage Ordinance

CONTRACT LENGTH: 4 years

OTHER SUPPORTING INFORMATION ATTACHED:

N.J. S.A. 52:27D-126

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kerry Giammetta 7/18/23
Department/Division Head _____ Date

APPROVED FOR AGENDA OF: 8/28/23

By: Marlena A. Schmid 08/17/2023
Marlena Schmid, Business Administrator

MEETING DATE: 8/28 Ordinance # _____ Resolution # 0023-R162

Council Action Taken:

RESOLUTION

WHEREAS, a vacancy exists in the position of Plumbing Subcode Official due to a recent retirement; and

WHEREAS, the New Jersey Uniform Construction Code requires a municipality to appoint a Plumbing Subcode Official pursuant to N.J.S.A. 52:27D-126; and

WHEREAS, Robert Pasqualini has the education, experience and licensing required to hold the position of Plumbing Subcode Official; and

WHEREAS, the Construction Code Official recommends the appointment of Robert Pasqualini as Plumbing Subcode Official for the Township of West Windsor.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey, that Robert Pasqualini be and is hereby appointed the Plumbing Subcode Official for the Township of West Windsor for a term of four (4) years effective July 26, 2023.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 7/28/23 _____

Initiated By: Kerry Giammetta _____ Division/Department: Administration _____

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution approving the 2023-2026 Memorandum of Agreement between Township of West Windsor and West Windsor Township Police Superior Officers Union

SOURCE OF FUNDING:

CONTRACT AMOUNT:

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

2023-2026 Memorandum of agreement Township of West Windsor and West Windsor Township SOA

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kerry Giammetta _____ 8/17/23 _____
Department/Division Head Date

APPROVED FOR AGENDA OF: _____

By: Marlena A. Schmid 08/18/2023 _____
Marlena Schmid, Business Administrator

MEETING DATE: 8/28 _____ Ordinance # _____ Resolution # 2023-R163

Council Action Taken:

RESOLUTION

WHEREAS, the Collective Negotiation Agreement (CNA) between the Township of West Windsor and the West Windsor Township Police Superior Officers Association (SOA) expired December 31, 2022; and

WHEREAS, in April, 2023 negotiations between the Township of West Windsor and West Windsor Township Police Superior Officers Association (SOA) (the “Parties”) were initiated; and

WHEREAS, the collective bargaining negotiations process have been completed with the approval of a Memorandum of Agreement for the period from January 1, 2023 through December 31, 2026; and

WHEREAS, the negotiation teams of both the Township of West Windsor and the West Windsor Township Police Superior Officers Association (SOA) recommend to the Mayor and Township Council that the Memorandum of Agreement attached hereto reflects accurately all of the matters bargained and is in the best interest of both the employees in the bargaining unit and the Township.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Mayor and Township Clerk are hereby authorized and directed to execute an agreement with the West Windsor Township Police Superior Officers Association.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 7/28/23 _____

Initiated By: Kerry Giammetta Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution approving the 2023-2026 Memorandum of Agreement between Township of West Windsor and West Windsor Township PBA 271

SOURCE OF FUNDING:

CONTRACT AMOUNT:

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

PBA Memorandum of agreement for 2023-2026

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kerry Giammetta Department/Division Head 8/17/23 Date

APPROVED FOR AGENDA OF:

By: Martena Schmid 08/18/2023
Martena Schmid, Business Administrator

MEETING DATE: 8/28 Ordinance # _____ Resolution # 2023-2164

Council Action Taken:

RESOLUTION

WHEREAS, the Collective Negotiation Agreement (CNA) between the Township of West Windsor and the West Windsor Township Policemen's Benevolent Association Local 271 (PBA) expired December 31, 2022; and

WHEREAS, in April, 2023 negotiations between the Township of West Windsor and West Windsor Township Policemen's Benevolent Association Local 271 (PBA) (the "Parties") were initiated; and

WHEREAS, the collective bargaining negotiations process have been completed with the approval of a Memorandum of Agreement for the period from January 1, 2023 through December 31, 2026; and

WHEREAS, the negotiation teams of both the Township of West Windsor and the West Windsor Township Policemen's Benevolent Association Local 271 (PBA) recommend to the Mayor and Township Council that the Memorandum of Agreement attached hereto reflects accurately all of the matters bargained and is in the best interest of both the employees in the bargaining unit and the Township.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Mayor and Township Clerk are hereby authorized and directed to execute an agreement with the West Windsor Township Policemen's Benevolent Association Local 271 (PBA).

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 7/28/23 _____

Initiated By: Kerry Giammetta Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution approving the 2023-2026 Memorandum of Agreement between Township of West Windsor and West Windsor American Federation of State, County, and Municipal Employees (AFSCME) Local 3242

SOURCE OF FUNDING:

CONTRACT AMOUNT:

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

AFSCME Memorandum of agreement for 2023-2026

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kerry Giammetta 8/17/23
Department/Division Head Date

APPROVED FOR AGENDA OF:

By: Marlena Schmid 08/18/2023
Marlena Schmid, Business Administrator

MEETING DATE: 8/28 Ordinance # _____ Resolution # 2023-R165

Council Action Taken:

RESOLUTION

WHEREAS, in March and April, 2023 negotiations between the Township of West Windsor and West Windsor American Federation of State, County, and Municipal Employees (AFSCME) Local 3242 (the “Parties”) were initiated; and

WHEREAS, the collective bargaining negotiations process has recently been completed with the approval of a contract for the period from January 1, 2023 through December 31, 2026; and

WHEREAS, the negotiation teams of both the Township of West Windsor and West Windsor American Federation of State, County, and Municipal Employees (AFSCME) Local 3242 recommend to the Mayor and Township Council that the agreement attached hereto reflects accurately all of the matters bargained and is in the best interest of both the employees in the bargaining unit and the Township.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Mayor and Township Clerk are hereby authorized and directed to execute an agreement with West Windsor American Federation of State, County, and Municipal Employees (AFSCME) Local 3242.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 17, 2023

Initiated By: Hemant Marathe, Ph.D., Mayor Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Authorizing the reappointment of EPIC as Health Insurance Benefits Consultant.

SOURCE OF FUNDING:

Current Budget

CONTRACT AMOUNT:

\$35,000

CONTRACT LENGTH:

September 15, 2023 through September 14, 2024

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution, contract, and memo

S:\AGENDA INBOX (file name) 2023-HealthCons-Res

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Gen. Mauder 8/17/23
Department/Division Head Date

APPROVED FOR AGENDA OF: August 28, 2023

By: *Marlena A. Schmid* 08/22/2023
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 9/28 Ordinance # _____ Resolution # 2023-R166

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need for specialized Health Insurance Benefits Consultant Services; and

WHEREAS, the Township Business Administrator, Chief Financial Officer and Mayor recommend approval of a Professional Services Agreement with Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey for the period from September 15, 2023 through September 14, 2024; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said Agreement are available in the following line item appropriation account:

Group Insurance – Miscellaneous Services 105-51-299 \$35,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an Agreement with Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey, as the Township Health Insurance Benefits Consultant through September 14, 2024.
2. The Agreement so authorized shall require the Provider to perform Health Insurance Benefits Consultant Services. The Agreement shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1) (a) (i) because the services are “Professional in Nature”.
3. A notice of this action shall be published in the newspaper used by the Township for Legal Publications as required by law within ten (10) days of its passage.
4. An executed copy of the Agreement between the Township and Edgewood Partners Insurance Center dba EPIC Insurance Brokers and Consultants of Jersey City, New Jersey and copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th the day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 15, 2023

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing the Township of West Windsor to procure hardware, software, licensing and support necessary for the acquisition of an HP Workstation Computer for the Engineering Division from SHI International Corp as an Authorized Vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen.

SOURCE OF FUNDING:

Network, Computers, Printers Replacements 405-2022-08001 \$4,868.10

CONTRACT AMOUNT: \$4,868.10

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Certification of Funds
SHI International Price Quote
County of Bergen Contract BC-BID- 22-24 Related Documents

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 8-15-2023
Department/Division Head Date

APPROVED FOR AGENDA OF: AUGUST 28, 2023

By: Marlena Schmid 08/22/2023
Marlena Schmid, Business Administrator

MEETING DATE: 8/28 Ordinance # _____ Resolution # 2023-8167

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and

WHEREAS, the Engineering Division is in need of a HP Workstation Computer; and

WHEREAS, SHI International Corp is an authorized vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen, and

WHEREAS, the total cost of the hardware, software, licensing and support necessary is \$4,868.10 and as of August 28, 2023 the Township's total aggregate spending with SHI International Corp was as follows:

Purchase Order No.	59217	\$ 1,250.57
Purchase Order No.	59313	\$ 5,312.22
Resolution No.	2023-R101	\$ 68,385.00
Resolution No.	2023-R103	\$ 18,236.00
Resolution No.	2023-R104	\$ 4,249.13
Resolution No.	2023-R105	\$ 27,591.53
Resolution No.	2023-R122	\$ 14,532.03
Resolution No.	2023-R139	\$ 125,838.67
Resolution No.	2023-R151	\$ 866.36
		<u>\$ 266,261.51</u>

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Network, Computers, Printers Replacements	405-2022-08001	\$4,868.10
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator Marlena Schmid is hereby authorized to purchase the above from SHI International Corp under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen, for a total not to exceed of \$ 271,129.61.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 4, 2023

Initiated By: John Taylor Department of Comm. Dev./Engineering

ACTION REQUESTED/EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the awarding of a Contract for the Rabbit Hill Road Roadway Reconstruction to Earle Asphalt Company of Wall, New Jersey. The work under this contract includes but is not limited to, milling, paving, striping, and removal and replacement of concrete sidewalk. Five (5) bids were received for this project and it is recommended that this contract be awarded to the lowest responsible and responsive bidder, Earle Asphalt Company of Wall, New Jersey. The Engineer is recommending award of this project as noted.

SOURCE OF FUNDING:

DOT Grant-Rabbit Hill Resurfacing	405-2021-14 013	\$ 575,000.00
Roadway Improvements	405-2020-14 013	\$ 144,113.13
Account Title	Account Number	Amount

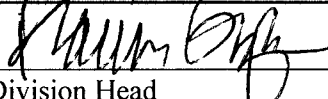
CONTRACT AMOUNT: \$719,113.13

CONTRACT LENGTH: One Hundred Twenty (120) calendar days from Notice to Proceed

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Public Works Registration
Engineer's Memorandum	Affirmative Action Contract
Certification of Funds	Business Registration Certification
Agreement	Certificate of Employee Information Report
Affidavit of Compliance	Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

 8/16/23
Department/Division Head Date

APPROVED FOR AGENDA OF: August 28, 2023

By:  08/22/2023
Marlena Schmid, Business Administrator

MEETING DATE: 8/28 **Ordinance #** _____ **Resolution #** 2023-R168

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has determined the need to repair and reconstruct portions of Rabbit Hill Road from Cranbury Road (Mercer County Rt 615) to Princeton-Hightstown Road (Mercer County Route 571); and

WHEREAS, said contract was put out to public bid and the following bids were received and opened on Tuesday, August 1, 2023; and

WHEREAS, the Township has received five (5) bids from the following bidders:

No.	Contractor	Price
1	Earle Asphalt	\$719,113.13
2	Top Line	\$740,589.24
3	Black Rock	\$776,590.40
4	CCM Contracting	\$779,704.55
5	Crisdel	\$925,347.80

WHEREAS, the Township Engineering staff have reviewed the bids and have determined Earle Asphalt Company submitted the lowest responsible and responsive bid; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following:

DOT Grant-Rabbit Hill Resurfacing	405-2021-14 013	\$ 575,000.00
Roadway Improvements	405-2020-14 013	\$ 144,113.13
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the contract for the Roadway Improvements to Southfield Road project be awarded to Earle Asphalt Company, 1800 Rt 34, Building 2, Suite 205, Wall NJ (mailing address: PO Drawer 556, Farmingdale, NJ 07727), and the Mayor and Clerk are authorized to execute said contract.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 8, 2023

Initiated By: John Taylor Department of Comm. Dev./Engineering

ACTION REQUESTED/EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the awarding of a Contract for the Bear Brook Road Resurfacing Project to Top Line Construction Corp. of Somerville, New Jersey. The work under this contract includes but is not limited to, milling, paving, striping, and removal and replacement of concrete sidewalk. Five (5) bids were received for this project and it is recommended that this contract be awarded to the lowest responsible and responsive bidder, Top Line Construction Corp. of Somerville, New Jersey. The Engineer is recommending award of this project as noted.

SOURCE OF FUNDING:

DOT Grant-Bear Brook Resurfacing	405-2022-08 015	\$ 400,000.00
Roadway Improvements	405-2020-14 013	\$ 309,546.07
Account Title	Account Number	Amount

CONTRACT AMOUNT: \$709,546.07

CONTRACT LENGTH: Forty-Five (45) calendar days from Notice to Proceed

OTHER SUPPORTING INFORMATION ATTACHED:

- | | |
|-------------------------|--|
| Resolution | Public Works Registration |
| Engineer's Memorandum | Affirmative Action Contract |
| Certification of Funds | Business Registration Certification |
| Agreement | Certificate of Employee Information Report |
| Affidavit of Compliance | Map |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW


8/16/23

 Department/Division Head Date

APPROVED FOR AGENDA OF: August 28, 2023

By:  08/22/2023
 Marlena Schmid, Business Administrator

MEETING DATE: 8/24 **Ordinance #** _____ **Resolution #** 2023-3169

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has determined the need to repair and reconstruct portions of Bear Brook Road from Meadow Road to Windsor Haven Drive; and

WHEREAS, said contract was put out to public bid and the following bids were received and opened on Wednesday, August 2, 2023; and

WHEREAS, the Township has received five (5) bids from the following bidders:

No.	Contractor	Price
1	Top Line	\$709,546.07
2	CCM Contracting	\$753,542.23
3	Earle Asphslt	\$757,213.13
4	Black Rock	\$884,270.73
5	S&G Paving	\$967,631.03

WHEREAS, the Township Engineering staff have reviewed the bids and have determined that Top Line Construction Corp submitted the lowest responsible and responsive bid; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following accounts:

DOT Grant-Bear Brook Resurfacing	405-2022-08-015	\$ 400,000.00
Roadway Improvements	405-2020-14 013	\$ 309,546.07
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the contract for the Bear Brook Road Resurfacing project be awarded to Top Line Construction Corp, 22 Fifth Street, Somerville, New Jersey 08876, and the Mayor and Clerk are authorized to execute said contract.

Adopted: August 28, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 28th day of August, 2023.

 Gay M. Huber
 Township Clerk
 West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: August 16, 2023

Initiated By: Francis A. Guzik Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of an Ordinance to modify the contractor's registration requirements to provide for an exemption for contractors working on projects awarded by public entities in accordance with the NJ Local Public Contracts Law.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Engineering Memo

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 8/16/23
Department/Division Head Date

APPROVED FOR AGENDA OF: August 28, 2023

By: Martena Schmid 08/22/2023
Martena Schmid, Business Administrator

MEETING DATE: 8/28 Ordinance # 2023-11 Resolution # _____

Council Action Taken:

AN ORDINANCE TO AMEND AND SUPPLEMENT
CHAPTER 66, "CONTRACTORS, REGISTRATION OF," "SECTION 66-1
REGISTRATION REQUIREMENTS" OF THE
REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST WINDSOR

WHEREAS, pursuant to *N.J.S.A. 40A:11-1*, the New Jersey Local Public Contracts Law, the Township of West Windsor, and other certain public entities, are required to assess and vet the qualifications and experience of contractors bidding on work, which work frequently involves the need for a building permit from the Township; and

WHEREAS, the Township has in place a registration requirement for contractors seeking a building permit to register with the Division of Code Enforcement, as is outlined in Chapter 66 of the Township Code; and

WHEREAS, this contractor registration process duplicates much of the effort and expense contractors have already put forth in the process of being awarded work under the New Jersey Local Public Contracts Law; and

WHEREAS, to the extent practical, the Township wishes to recognize this prior effort on the part of the public entities and remove this redundant effort in the registration of these contractors as part of the building permit application process.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of West Windsor, County of Mercer, State of New Jersey as follows:

Section 1: Part II, General Legislation, Chapter 66, "Contractors, Registration of," shall be amended as follows:

§ 66-1 Registration requirements.

A. Except for the following entities, **[required to register pursuant to the New Home Warranty and Builders' Registration Act,]** every person and entity engaged in the business of constructing, erecting, altering, renovating, repairing, restoring, re-roofing, re-siding, moving or demolishing the whole or any part of buildings or structures; or providing carpentry, masonry, HVAC or other work typically provided by subcontractors **[(other than plumbers and electricians)]** therefor; or engaged in the construction or installation of swimming pools; or engaged in the business of erecting or altering signs, for any of which a [building] construction permit is required, shall be required to register the name of such person or firm or corporation with the Division of Code Enforcement[.];

- (1) Builders registered pursuant to the New Home Warranty and Builders' Registration Act, N.J.S.A 46:3B-1 et seq.
- (2) New Jersey Home Improvement Contractors registered in accordance with the Contractors' Registration Act, N.J.S.A 56:8-136 et seq.
- (3) New Jersey Electricians and Plumbers licensed in accordance with N.J.A.C. 13:31 et seq. and N.J.S.A. 13-32 et seq., respectively
- (4) Entities performing work for a public agency where said work has been awarded in accordance with the New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.

(5) Entities performing work for a public school where said work has been awarded in accordance with the New Jersey Local Public School Contracts Law N.J.S.A. 18A:18A-1 et seq.

(6) Entities performing work for a county college where said work has been awarded in accordance with the New Jersey County College Contracts Law N.J.S.A. 18A:64A-25.1 et seq.

B. The owner or occupant of a building or structure applying for a **[building]** construction permit required herein shall not be required to register, provided that the owner or occupant does his or her own work without use of any contractor or subcontractor and executes a sworn statement to this effect on forms supplied by the Construction Official.

C. A construction contractor, corporation or partnership needs to register only once, so long as the work is performed solely by that entity. Work performed for the contractor, corporation or partnership by a subcontractor requires registration of each subcontractor for each relevant class listed in § 66-5. Hereinafter in this chapter, all references to "contractor" shall also refer to "subcontractor."

Section 2: If any part of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of the ordinance. All ordinances or parts of ordinances inconsistent with this ordinance shall be repealed as to their inconsistencies only.

Section 3: This ordinance shall take effect as follows: 1) after action or inaction by the Mayor as provided by law or an override of a Mayoral Veto by the Council, whichever is applicable; 2) after publication in accordance with the law.

Introduction:

Public Hearing:

Adoption:

Mayor's Approval:

Effective Date:

Explanation – Matter enclosed in bold-faced brackets **[thus]** in the above ordinance is not enacted and is intended to be omitted in the ordinance. Matter underlined thus is new matter.

REQUEST FOR COUNCIL ACTION

Date of Request: August 8, 2023

Initiated By: Francis A. Guzik Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of an Ordinance to implement two speed limit zones along Rabbit Hill Road, located between Princeton-Hightstown Road (CR # 571) and Cranbury Road (CR #615) in the interest of public safety and the expedition of traffic.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Engineering Recommendation Memo
Engineering Certification Map
Arora and Associates Traffic Engineering Study

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis A. Guzik 8/08/23
Department/Division Head Date

APPROVED FOR AGENDA OF: August 28, 2023

By: Marlena Schmid 08/22/2023
Marlena Schmid, Business Administrator

MEETING DATE: 8/28 Ordinance # 2023-12 Resolution # _____

Council Action Taken:

AN ORDINANCE TO AMEND AND SUPPLEMENT
CHAPTER 168, "TRAFFIC AND PARKING,"
"SCHEDULE 168-166 XI: SPEED LIMITS" OF THE
REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST WINDSOR – Rabbit Hill Road

WHEREAS, the Township Engineer, upon request, has evaluated Rabbit Hill Road between Princeton-Hightstown Road (CR 571) and Cranbury Road (CR 615) for speed limits; and

WHEREAS, pursuant to *N.J.S.A. 39:4-8*, the Township Engineer has provided a certification stating that establishment of speed limits are appropriate along this roadway after an investigation has been undertaken by said Office, in conjunction with the traffic engineering consulting firm of Arora and Associates, P.C. and the West Windsor Township Police Department, Traffic Safety Division, and it appears to the Township Engineer that it is in the interest of public safety and the expedition of traffic to implement on Rabbit Hill Road two separate speed limit zones; and

WHEREAS, the Township of West Windsor desires to implement two speed limit zones along Rabbit Hill Road, between Princeton-Hightstown Road and Cranbury Road, which is entirely within the Township of West Windsor.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of West Windsor, County of Mercer, State of New Jersey as follows:

Section 1: Part II, General Legislation, Chapter 168, "Traffic and Parking," Article II, Traffic Regulations, shall be amended as follows:

§ 168-166 Schedule XI: Speed Limits.

Name of Street	Direction	Speed (mph)	Location
<u>Rabbit Hill Road</u>	<u>Both</u>	<u>35</u>	<u>Zone 1 between Princeton-Hightstown Road and the north end of the County bridge over Big Bear Brook</u>
<u>Rabbit Hill Road</u>	<u>Both</u>	<u>40</u>	<u>Zone 2 between the north end of the County bridge over Big Bear Brook and Cranbury Road</u>

Section 2: If any part of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of the ordinance. All ordinances or parts of ordinances inconsistent with this ordinance shall be repealed as to their inconsistencies only.

Section 3: This ordinance shall take effect as follows: 1) after action or inaction by the Mayor as provided by law or an override of a Mayoral Veto by the Council, whichever is applicable; 2) after publication in accordance with the law.

Introduction:

Public Hearing:

Adoption:

Mayor's Approval:

DOT Approval: Not Necessary

Effective Date:

Explanation – Matter enclosed in bold-faced brackets **[thus]** in the above ordinance is not enacted and is intended to be omitted in the ordinance. Matter underlined thus is new matter.