

**MEETING TO BE  
LIVE STREAMED AT  
<https://www.youtube.com/channel/UC8i0yw7lhozymgo4N68jJdg/live>  
VIA Zoom Video Communications\***

**AGENDA FOR A BUSINESS SESSION MEETING  
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP  
WEST WINDSOR MUNICIPAL BUILDING  
271 CLARKSVILLE ROAD  
TO THE EXTENT KNOWN**

**May 22, 2023**

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 13, 2023 to The Times and the Princeton Packet and posted on the Township web-site. All Council meetings are open to the public with access via Zoom for those who wish to attend virtually. Please see Township web-site for further details.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration  
Louis Bay 2<sup>nd</sup> Future Municipal Leader Scholarship Award  
State of the Township Address
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments

10. Public Hearings

2023-04 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
2023 BUDGET PRESENTATION, HEARING AND ADOPTION

11. Consent Agenda

- A. Resolutions
- B. Minutes
- C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2023-R103 Authorizing the Business Administrator to  
Purchase from SHI International Corporation a  
State Contract Vendor for Replace of Network  
Technology for the Police Division - \$18,236.00

2023-R104 Authorizing the Business Administrator to  
Purchase from SHI International Corporation a  
State Contract Vendor for Data Communications  
Products and Services for the Police Division -  
\$4,249.13

2023-R105 Authorizing the Business Administrator to  
Purchase from SHI International Corporation a  
State Contract Vendor for Computer Software for  
the Municipal and Police Networks - \$27,591.53

2023-R106 Authorizing the Mayor and Clerk to Execute a  
Professional Services Agreement with Spiezle  
Architectural Group, Inc. to Provide  
Architectural Services for the Police/Court  
Facility Roof Replacement - \$38,514.00

2023-R107 Authorizing the Business Administrator to Execute  
Change Order #1 with S&G Paving, for a Decrease  
of \$35,219.38 for Final Qualities Adjustment and  
Project Closeout for the Project Known as Annual  
Roadway Improvement Project - 2020 -  
(\$1,110,100.22)

2023-R108 Authorizing the Mayor and Clerk to Execute an Easement Modification Agreement Between Princeton Theological Seminary and Woodstone at West Windsor LLC to Construct Patios and a Roof Drain Collection System - 100 Woodstone Circle

2023-R109 Authorizing the Business Administrator to Execute a Memorandum of Understanding with Mercer County Related to the Construction and Maintenance of a New Pedestrian Crosswalk at the Intersection of Cranbury Road and Steele Drive

2023-R110 Supporting the Click It or Ticket Seat Belt Mobilization Campaign for 2023

14. Introduction of Ordinances
15. Additional Public Comment (15 minute comment period; three-minute limit per person)
16. Council Reports/Discussion/New Business
17. Administration Updates
18. Closed Session
19. Adjournment

***\*The Township Council will continue to use Zoom for public interaction at Council Meetings in 2023. This is for the convenience of the public and is not a legal requirement under the Open Public Meetings Act at this time. If technical difficulties occur during a meeting the Township Clerk (or designee) will make the decision as to whether the meeting will continue on Zoom. If it is decided that Zoom must be discontinued this will not affect the Council meeting from continuing under the Open Public Meetings Act because the use of Zoom is for the convenience of the public and not a legal requirement. All Council Meetings will continue to be live streamed on YouTube. The use of YouTube is not a legal requirement under the Open Public Meetings Act and will not constitute the need to stop the Township Council meeting if technical difficulties occur. Per Resolution 2023-03***

**REQUEST FOR COUNCIL ACTION**

***INDICATE ACTION REQUESTED (check one):***

**Date of Request:**      March 28, 2023

***Ordinance***

(X Summary attached)

***Resolution***

(Backup documents complete)

**(Contracts require Affirmative  
Action Certificate)**

***Item for Discussion*** only

**Initiated By:** John V. Mauder, CFO      **Division of:** Finance

**ACTION REQUESTED:** Prior to budget introduction, it is requested that Township Council introduce the attached ordinance authorizing a cost of living adjustment (COLA) of 3.5 percent and the re-establishment of cap banking.

**EXECUTIVE SUMMARY:** 2004 amendments to the cap law eliminated automatic cap banking. For 2023, municipalities are permitted to increase **appropriations** within cap by no more than 2.5 percent, unless action is taken by the governing body to increase the COLA for 2023 to 3.5 percent. The ordinance also permits the banking of any 2023 unappropriated balances for use in future budgets.

**This ordinance must be approved by a majority of the full membership of the governing body.**

**OTHER SUPPORTING INFORMATION ATTACHED**

Local Finance Notice 2022-18, dated 10/19/22 and Memo

**DISK & file name (OR) S:\AGENDA INBOX (file name Cap Ordinance 2023** \_\_\_\_\_

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder      3/29/23  
Department/Division Head      Date

**APPROVED FOR AGENDA OF:** April 10, 2023

Marlena A. Schmid 04/03/2023  
By: Marlena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL BUSINESS MEETING.**

**MEETING DATE:** 4/10/23      **Ordinance #**2023-04      **Resolution #** \_\_\_\_\_

**Council Action Taken:**

**Distributed:**

ORDINANCE 2023-04

TOWNSHIP OF WEST WINDSOR

COUNTY OF MERCER

CALENDAR YEAR 2023

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND  
TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5 percent unless authorized by ordinance to increase it to 3.5 percent over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5 percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of West Windsor in the County of Mercer finds it advisable to increase its CY 2023 budget by up to 3.5 percent over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 1.0 percent increase in the budget for said year, amounting to \$328,968.31 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of West Windsor, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of West Windsor shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50 percent, amounting to \$1,151,389.09 and that the CY 2023 municipal budget for the Township of West Windsor be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, is filed with said Director within 5 days after such adoption.

This Ordinance shall be in force after action or inaction by the Mayor as provided by law or an override of mayoral veto by the Council, whichever is applicable. Publication will be according to law.

Introduction:            April 10, 2023  
Public Hearing:         May 22, 2023  
Adoption:  
Mayor's Approval:  
Effective Date:

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** 5/10/2023

**Initiated By:** Chief Robert Garofalo      **Division/Department:** Police

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corporation as an Authorized Vendor of Data Communications Products and Services under New Jersey State Approved NASPO Value Point Contract with the State of Utah, Cooperative Contract #AR3227, Subcontract #21-TELE-01506.

**SOURCE OF FUNDING:**

Acquisition of Equipment – 405-2016-09-015 \$2,136.39  
Acquisition of Equipment - 405-2017-21-022 \$16,099.61

**CONTRACT AMOUNT:**

\$18,236.00

**CONTRACT LENGTH:**

60 months

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution  
Certification of Funds

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

\_\_\_\_\_  
Department/Division Head      5/10/2023  
Date

**APPROVED FOR AGENDA OF:** \_\_\_\_\_

By: Marlena Schmid 05/16/2023  
Marlena Schmid, Business Administrator

**MEETING DATE:** 5/22      **Ordinance #** \_\_\_\_\_      **Resolution #** 2023-3103

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Police Division needs replacement network hardware from SHI International Corporation, a New Jersey State Approved NASPO Value Point Contract with the State of Utah, Cooperative Contract No. AR3227, Subcontract #21-TELE-01506 in the amount of \$18,236.00; and

WHEREAS, as of May 22, 2023 the Township’s aggregate spending with SHI International Corporation was as follows:

Purchase Order No. 59217	\$ 1,250.57
Purchase Order No. 59313	\$ 5,312.22
Resolution 2023-R101	<u>\$68,385.00</u>
	\$74,947.79

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following accounts:

Acquisition of Equipment 405-2016-09-015	\$ 2,136.39
Acquisition of Equipment 405-2017-21-022	\$16,099.61

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator Marlena Schmid is hereby authorized to purchase the above from SHI International Corporation under NJ State approved NASPO Value Point Contract with the State of Utah, Cooperative Contract Reference No. AR3227, Subcontract #21-TELE-01506 in the amount of \$18,236.00 for a total not to exceed amount of \$93,183.79.

Adopted: May 22, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of May, 2023.

\_\_\_\_\_  
Gay M. Huber  
Township Clerk  
West Windsor Township



**REQUEST FOR COUNCIL ACTION**

**Date of Request:** 5/10/2023

**Initiated By:** Chief Robert Garofalo      **Division/Department:** Police

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corporation as an Authorized Vendor of Data Communications Products and Services under New Jersey Cooperative Purchasing Contract #CK04, Subcontract 22-24 with the County of Bergen.

**SOURCE OF FUNDING:**

Acquisition of Equipment – 405-2017-21022

**CONTRACT AMOUNT:**

\$4,249.13


**CONTRACT LENGTH:**

60 months


**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution  
Certification of Funds

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

	5/10/2023
Department/Division Head	Date

**APPROVED FOR AGENDA OF:** \_\_\_\_\_

By:  05/16/2023  
Marlena Schmid, Business Administrator

**MEETING DATE:** 5/22      **Ordinance #** \_\_\_\_\_      **Resolution #** 2023-R104

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Police Division needs replacement network hardware from SHI International Corporation, a New Jersey State Approved Cooperative Contract Vendor CK-04, subcontract 22-24 in the amount of \$4,249.13; and

WHEREAS, as of May 22, 2023 the Township’s aggregate spending with SHI International Corporation was as follows:

Purchase Order No. 59217	\$ 1,250.57
Purchase Order No. 59313	\$ 5,312.22
Resolution 2023-R101	\$68,385.00
Resolution 2023-R	<u>\$18,236.00</u>
	\$93,183.79

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Acquisition of Equipment	405-2017-21022	\$4,249.13
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator Marlena Schmid is hereby authorized to purchase the above from SHI International Corporation under New Jersey State approved Cooperative Contract CK-04, subcontract 22-24 in the amount of \$4,249.13 for a total not to exceed of \$97,432.92.

Adopted: May 22, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of May, 2023.

\_\_\_\_\_  
Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: May 4, 2023

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corp as an Authorized Vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen.

**SOURCE OF FUNDING:**

Technical and Computer Services	105-04-268	\$16,899.53
Office Furniture/Equipment Maintenance	105-18-233	\$10,692.00

**CONTRACT AMOUNT:** \$27,591.53

**CONTRACT LENGTH:**

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution  
Certification of Funds

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Brian Aronson 5-4-2023  
Department/Division Head Date

**APPROVED FOR AGENDA OF: MAY 22, 2023**

By: Marlena Schmid 05/16/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 5/22 Ordinance # \_\_\_\_\_ Resolution # 2023-R105

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and

WHEREAS, the Township needs to procure software in the amount of \$27,591.53; and

WHEREAS, SHI International Corporation is an authorized vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen, and

WHEREAS, as of May 22, 2023 the Township’s total aggregate spending with SHI International Corp was as follows:

Purchase Order No. 59217	\$ 1,250.57
Purchase Order No. 59313	\$ 5,312.22
Resolution 2023-R101	\$68,385.00
Resolution 2023-R	\$18,236.00
Resolution 2023-R	<u>\$ 4,249.13</u>
	\$97,432.92

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Technical and Computer Services	105-04-268	\$16,899.53
Office Furniture/Equipment Maintenance	105-18-233	\$10,692.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator Marlana Schmid is hereby authorized to purchase the above from SHI International Corporation under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 22-24 with the County of Bergen, in the amount of \$27,591.53 for a total not to exceed of \$125,024.45.

Adopted: May 22, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of May, 2023.

\_\_\_\_\_  
Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** May 2, 2023

**Initiated By:** Brian E. Aronson **Division/Department:** Buildings & Grounds/Admin.

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of a professional services agreement with the Spiezle Architectural Group, Inc. to provide professional architectural services associated with the Police/Court Facility Roof Replacement. The Township Facilities Maintenance Manager is recommending a contract be awarded to the Spiezle Architectural Group, Inc. of Hamilton, NJ.

**SOURCE OF FUNDING:** Police/Court Roof Replacement 405-2021-14-005

**CONTRACT AMOUNT:** \$38,514.00

**CONTRACT LENGTH:** 60 days from initiation of work

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution	Affirmative Action Contract
Proposal – Exhibit A	Political Contribution Disclosure
Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure
Facilities Maintenance Managers Memorandum	Business Registration Certification
Affidavit of Compliance	Certificate of Information Report

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Brian Aronson 5-12-23  
Department/Division Head Date

**APPROVED FOR AGENDA OF: MAY 22, 2023**

By: Marlena Schmid 05/16/2023  
Marlena Schmid, Business Administrator

**MEETING DATE:** 5/22 **Ordinance #** \_\_\_\_\_ **Resolution #** 2023-R106

**Council Action Taken:**

## RESOLUTION

WHEREAS, Spiezle Architectural Group, Inc. has submitted a proposal dated May 1, 2023 indicating they will provide professional architectural services in conjunction with the Police/Court Facility Roof Replacement for \$38,514.00, which includes \$400.00 for reimbursable costs; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Spiezle Architectural Group for the aforesaid services; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said Professional Services Agreement are available in the following line item appropriation account:

Police/Court Roof Replacement	405-2021-14-005	\$38,514.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with the Spiezle Architectural Group, Inc., for an amount not to exceed \$38,514.00, which includes \$400.00 for reimbursable costs.
- (2) The Agreement so authorized shall require the Provider to provide professional architectural design services pursuant to its proposal dated May 1, 2023. The Professional Services Agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Professional Services Agreement between the Township and the Spiezle Architectural Group, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: May 22, 2023

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at its meeting held on the 22nd day of May 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: May 9, 2023

Initiated By: John Taylor Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:** Adoption of a resolution authorizing execution of Change Order No. 1 - Final for the project known as Annual Roadway Improvement Project 2020. Roadway improvements were completed for Hickory Corner (Dutch Neck) Road (portion), Mather Avenue (portion), Edith Court, Lenape Lane, Kingsley Court, Jason Court, Kehoe Court, Saratoga Drive (portion), Hamilton Drive, Hudson Court, Stark Court, and Schuyler Drive and drainage improvements at the corner of Village Road and Edinburg Road. Change Order No. 1 - Final represents a final contract quantities adjustment after completion of all needed work and represents a decrease of \$35,219.38 (-3.08%) from the approved contract value. The Township Engineer has reviewed and endorses the attached change order for S&G Paving of Jamesburg, N.J.

**SOURCE OF FUNDING:**

*Original Contract:*

Roadway Improvements	405-2019-18 011	\$717,732.50
<u>Roadway Improvements</u>	<u>405-2020-14 013</u>	<u>\$427,587.10</u>
Account Title	Account Number	Amount

**CONTRACT AMOUNT:**

Original Contract Amount: \$1,145,319.60  
Change Order 1 - Final: - \$ 35,219.38  
Revised Contract Amount: \$1,110,100.22

**CONTRACT LENGTH:** NA

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution Engineer Memo  
Change Order #1 - Final Resolution 2022-R086

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

*[Signature]* 5/10/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: May 22, 2023

By: *[Signature]* 05/16/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 5/22 Ordinance # \_\_\_\_\_ Resolution # 2023-R107

Council Action Taken:

RESOLUTION

WHEREAS, West Windsor Township awarded a contract for the Annual Roadway Improvement Project 2020 for Hickory Corner (Dutch Neck) Road (portion), Mather Avenue (portion), Edith Court, Lenape Lane, Kingsley Court, Jason Court, Kehoe Court, Saratoga Drive (portion), Hamilton Drive, Hudson Court, Stark Court, and Schuyler Drive and drainage improvements at the corner of Village Road and Edinburg Road to S&G Paving, Inc. on March 14, 2022 for the contract amount of \$1,145,319.60 as set forth in the contract documents; and

WHEREAS, Certifications of Funds for the original contract and Change Order No. 1 were received from the Chief Financial Officer and funds for said contract were available in the following line item appropriation accounts:

Roadway Improvements	405-2019-18 012	\$717,732.50
<u>Roadway Improvements</u>	<u>405-2020-14 013</u>	<u>\$427,587.10</u>
Account Title	Account Number	Amount

WHEREAS, Change Order No. 1 and Final has been submitted by the Contractor and accounts for a project decrease of \$35,219.38 (-3.08%) from the original contract value, and represents a final contract quantities adjustment after completion; and

WHEREAS, the Township Engineer has inspected the project and recommends Change Order No. 1 and Final be approved.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that Change Order No. 1 - Final is hereby approved, adjusting the amended contract amount of \$1,145,319.60 to a final revised contract amount of \$1,110,100.22.

BE IT FURTHER RESOLVED that the Township Business Administrator Marlena Schmid is hereby authorized to execute Contract Change Order No. 1 - Final for the completion and final closeout of the Annual Roadway Improvement Project 2020 for Hickory Corner (Dutch Neck) Road (portion), Mather Avenue (portion), Edith Court, Lenape Lane, Kingsley Court, Jason Court, Kehoe Court, Saratoga Drive (portion), Hamilton Drive, Hudson Court, Stark Court, and Schuyler Drive and drainage improvements at the corner of Village Road and Edinburg Road.

Adopted: May 22, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of May 2023.

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Gay M. Huber  
 Township Clerk  
 West Windsor Township



**REQUEST FOR COUNCIL ACTION**

Date of Request: May 4, 2023

Initiated By: Francis Guzik

Department of Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of an Easement Modification Agreement with the owner and Developer of Block 7, Lot 61.022 to permit the construction of rear yard patios and roof drain systems in the Sanitary Sewer easement, located in the rear of Buildings #11 and #12 on their property (Woodstone at West Windsor, 100 Woodstone Circle).

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

**OTHER SUPPORTING INFORMATION ATTACHED**

Resolution  
Map  
Easement Modification Agreement  
Letter of Request

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Francis Guzik 5/10/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: May 22, 2023

By: Marlena Schmid 05/24/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 5/22 Ordinance # \_\_\_\_\_ Resolution # 2023-R108  
Council Action Taken:

RESOLUTION

WHEREAS, Princeton Theological Seminary, owner of property located at 100 Woodstone Circle, West Windsor Township, New Jersey, also known as Block 7 Lot 61.022, in West Windsor, New Jersey 08550 has allowed developers, Woodstone at West Windsor, LLC, to construct multifamily residential development on the Property under approval granted for the project known as Woodstone at West Windsor (PB 17-08); and

WHEREAS, the Developer has made a request for a waiver to permit the construction of patios and roof drain collection systems along the rear of new Buildings #11 and #12 that fall within the Sanitary Sewer Easement located along the rear yard of their property; and

WHEREAS, the Township Engineer has reviewed and approved this request subject to compliance with the terms of the Easement Modification Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of West Windsor Township that the waiver requested by Woodstone at West Windsor LLC be hereby granted subject to the acceptance of the recommendations of the Township Engineer and the execution of the annexed Easement Modification Agreement; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute said agreement which shall be filed in the Mercer County Clerk's Office by the Township Attorney.

Adopted: May 22, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of May 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: May 9, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a Resolution authorizing the Business Administrator to sign the Memorandum of Understanding with Mercer County related to the construction and maintenance of a new pedestrian crosswalk, including flashing/illuminated warnings (in the form of rectangular rapid flashing beacons, or RRFBs) and warning/regulatory signage, on Cranbury Road (Mercer County Route 615) west of the intersection of Steele Drive.

**SOURCE OF FUNDING:** N/A

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Resolution
- Engineer's Memo
- Map – Exhibit A

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Francis Guzik 5/10/23  
Department/Division Head Date

APPROVED FOR AGENDA OF: May 22, 2023

By: Marlena Schmid 05/16/2023  
Marlena Schmid, Business Administrator

MEETING DATE: 5/22 Ordinance # \_\_\_\_\_ Resolution # 2023-R109

Council Action Taken:  
Distributed:

RESOLUTION

WHEREAS, the Township of West Windsor has continuously demonstrated its commitment for improved bicycle and pedestrian facilities within the community; and

WHEREAS, the Township of West Windsor has determined the need to construct a pedestrian crosswalk crossing Cranbury Road (Mercer County Route 615) on the west side of the intersection of Steele Drive with Cranbury Road (Mercer County Route 615); and

WHEREAS, this project is located on lands owned by Mercer County; and

WHEREAS, Mercer County requires the Township to enter into a Memorandum of Understanding with the Township for the pedestrian crosswalk; and

NOW, THEREFORE, BE IT RESOLVED that the Council of West Windsor Township, formally endorses the Pedestrian improvements crossing Cranbury Road (Mercer County Route 615) on the west side of the intersection of Steele Drive and authorizes the Business Administrator Marlena Schmid to sign the Memorandum of Understanding with Mercer County.

Adopted: May 22, 2023

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of May 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township

RESOLUTION

Supporting the *Click It or Ticket* Mobilization of May 22 – June 4, 2023

- WHEREAS, there were 694 motor vehicle fatalities in New Jersey in 2022; and
- WHEREAS, approximately 40% of the motor vehicle occupants killed in those traffic crashes were not wearing a seat belt; and
- WHEREAS, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and
- WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and
- WHEREAS, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 22 – June 4, 2023 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and
- WHEREAS, the Division of Highway Traffic Safety has set a goal of further increasing the seat belt usage rate in the state from the current level of 93%; and
- WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways.

THEREFORE, BE IS RESOLVED by the Township Council of the Township of West Windsor Township declares it's support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 22 – June 4, 2023 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Adopted: May 22, 2023

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22<sup>nd</sup> day of May, 2023.

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Gay M. Huber  
Township Clerk  
West Windsor Township