

APPROVED AS AMENDED: February 4, 2019

WEST WINDSOR TOWNSHIP COUNCIL
REORGANIZATION/BUSINESS SESSION
January 7, 2019

CALL TO ORDER: by Township Clerk Huber called the meeting to order at 6:17 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting and the closed session was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on December 20, 2019.

ATTENDEES: Council: Geevers, Hamilton, Manzari, Miller, Zhang;
Mayor: Marathe; Business Administrator: Schmid; Township Attorney: Herbert; Township Clerk: Huber

CLOSED SESSION:

Motion to go into closed session: Manzari

Second: Geevers

RCV: aye Geevers

aye Hamilton

aye Manzari

aye Miller

aye Zhang

Ms. Huber read the closed session resolution into the record:

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Township Council of West Windsor Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

Whereas, the regular meeting of this Township Council will reconvene; and

Whereas, the below stated subject matter shall be made available at such time as the issues discussed therein are resolved and

it's disclosure would not subvert any particular exception for convening a closed session.

Now, therefore, be it resolved that the Township Council of the Township of West Windsor will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: For the discussion of labor contract negotiations and litigation.

Meeting reconvened at: 7:00 p.m.

Ms. Huber called the meeting to order at 7:00 p.m. and advised that the meeting had been adequately notice on December 20, 2018 to the Princeton Packet and The Times.

SALUTE TO THE FLAG

Ms. Huber led the salute to the flag.

Ms. Huber announced the passing of Jamie Watson the Station Manager and sent her condolences to his family.

NOMINATION OF COUNCIL OFFICERS 2019

COUNCIL PRESIDENT

Ms. Huber called for nominations for Council President.

Ms. Geevers nominated Ms. Miller to serve as Council President.
Mr. Zhang seconded the nomination.

Ms. Huber asked for any further nominations seeing none she requested a motion to close nominations.

Motion to close nominations: Manzari

Second: Geevers

RCV: aye Geevers

aye Hamilton

aye Manzari

aye Miller

aye Zhang

Ms. Huber called for a vote to confirm the nomination of Ms. Miller as Council President.

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Miller
aye Zhang

ADMINISTRATION OF OATH OF OFFICE TO COUNCIL PRESIDENT

Ms. Miller was sworn in by the Mercer County Surrogate Diane Gerofsky and the bible was held by Board of Chosen Freeholder Lucylle R.S. Walter.

Ms. Huber turned the meeting over to the new Council President.

NOMINATIONS AND ELECTION OF COUNCIL VICE PRESIDENT

President Miller called for nominations for Council Vice President.

Ms. Manzari nominated Mr. Yingchao Zhang to serve as Council Vice President.

Ms. Hamilton seconded the nomination.

President Miller asked for any further nominations seeing none she requested a motion to close nominations.

Motion to close nominations: Hamilton

Second: Geevers

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

President Miller called for a vote to confirm the nomination of Mr. Zhang as Council Vice President.

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

ADMINISTRATION OF OATH OF OFFICE TO COUNCIL VICE PRESIDENT

Mr. Zhang, with his family by his side, was sworn in by Ms. Huber.

NOMINATION AND ELECTION OF PLANNING BOARD CLASS III MEMBER

President Miller called for nominations for Planning Board Class III Member.

President Miller nominated Ms. Geevers to serve as Planning Board Class III Member.

Ms. Manzari seconded the nomination.

President Miller asked for any further nominations seeing none she requested a motion to close nominations.

Motion to close nominations: Manzari

Second: Geevers

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

President Miller called for a vote to confirm the nomination of Ms. Geevers as Planning Board Class III member.

RCV: aye Geevers
NAY Hamilton
aye Manzari
aye Zhang
aye Miller

*Ms. Hamilton advised that she had expressed an interest in serving as the Planning Board Class III Member and therefore will not vote to approve Ms. Geevers appointment.

SWEARING IN OF PLANNING BOARD CLASS III MEMBER

Ms. Geevers with her husband by her side, was sworn in by Ms. Huber.

NOMINATION AND ELECTION OF COUNCIL MEMBER TO SERVE ON AFFORDABLE HOUSING COMMITTEE

President Miller called for nominations for Member on the Affordable Housing Committee.

Ms. Manzari nominated Ms. Miller to serve as Member on the Affordable Housing Committee.

Mr. Zhang seconded the nomination.

President Miller asked for any further nominations seeing none she requested a motion to close nominations.

Motion to close nominations: Geevers

Second: Manzari

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

President Miller called for a vote to confirm the nomination of herself as Member on the Affordable Housing Committee.

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

SWEARING IN OF AFFORDABLE HOUSING COMMITTEE MEMBER

Ms. Miller was sworn in by the Mercer County Surrogate Diane Gerofsky and the bible was held by Board of Chosen Freeholder Lucylle R.S. Walter.

NOMINATION OF EMERGENCY MANAGEMENT COUNCIL MEMBER

President Miller called for nominations for Member on the Emergency Management Council.

Ms. Geevers nominated Ms. Manzari to serve as the Emergency Management Council member.

Ms. Hamilton seconded the nomination.

President Miller asked for any further nominations seeing none she requested a motion to close nominations.

Motion to close nominations: Geevers

Second: Hamilton

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

President Miller called for a vote to confirm the nomination of Ms. Manzari as Emergency Management Council Member.

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

Ms. Manzari was sworn in by Ms. Huber as the Emergency Management Council Member.

NOMINATION OF CABLE TV ADVISORY BOARD MEMBERS (2)

President Miller called for nominations for Cable TV Advisory Board Members.

Ms. Manzari nominated Ms. Geevers and Ms. Hamilton to serve as the two Cable TV Advisory Board Members.

Mr. Zhang seconded the nomination.

President Miller asked for any further nominations seeing none she requested a motion to close nominations.

Motion to close nominations: Manzari

Second: Zhang

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

President Miller called for a vote to confirm the nomination of Ms. Geevers and Ms. Hamilton as Cable TV Advisory Board Members.

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

Ms. Geevers and Ms. Hamilton came forward and were sworn in by Ms. Huber.

LIAISONS FOR BOARDS AND COMMITTEES

President Miller requested that all nominations be done at one time.

She advised of the following nominations:

Mr. Zhang as the Environmental Commission Liaison
Ms. Manzari as the West Windsor Parking Authority Liaison
Mr. Zhang as the West Windsor-Plainsboro School Board Liaison
Ms. Hamilton as the Zoning Board of Adjustment Liaison
Ms. Manzari as Board of Recreation Commissioners Liaison

President Miller asked for any further nominations seeing none she requested a motion to close nominations.

Motion to close nominations: Geevers

Second: Manzari

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

President Miller called for a vote to confirm the nominations for Environmental Commission Liaison-Mr. Zhang; West Windsor Parking Authority Liaison-Ms. Manzari; West Windsor-Plainsboro School Board Liaison-Mr. Zhang; Zoning Board of Adjustment Liaison-Ms. Hamilton and Board of Recreation Commissioners Liaison-Ms. Manzari.

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

COUNCIL COMMENTS

Ms. Hamilton advised that she will serve her roles as Cable TV Advisory Board Member and Zoning Board of Adjustment Liaison for 2019. She noted that she will continue to serve the residents and ask the questions and not just rubber stamp things. Ms. Hamilton advised that she is honored to serve the residents of West Windsor.

Ms. Geevers wished everyone a Happy New Year and thanked all the volunteers of boards, commissions, and committees as well as the two volunteer fire companies for their dedicated service to the Township. She noted that she looks forward to working with everyone in 2019.

Mr. Zhang also wished everyone a Happy New Year and thanked his Council Members for nominating him as the Council Vice President. He advised that the Council is here to make sure there are checks and balances.

Ms. Manzari expressed her condolences to Mr. Watson's family on their loss. She wished everyone a Happy New Year and noted that she is excited to serve the community in her new jobs for 2019.

President Miller thanked her colleagues for making her President of the Council for another year. She expressed her condolences to Mr. Watson's family and noted that Mr. Watson helped make the Council meetings accessible to residents. President Miller reviewed several items that are still pending to include: concept plan for the municipal building renovation; Duck Pond Run Pump Station, and the 2019 budget process to name a few.

President Miller acknowledged Board of Chosen Freeholder Members Andrew Koontz and Nina Melker in the audience.

RESOLUTIONS

- 2019-R001 Regular Meetings for Calendar Year 2019
- 2019-R002 Legal Newspapers for West Windsor Township
- 2019-R003 Establishing Procedural Guidelines for the Council of West Windsor Township
- 2019-R004 Municipal Holidays
- 2019-R005 Cash Management Plan Authorization for West Windsor Township
- 2019-R006 Establishing the Rate of Interest Charged on Delinquent Taxes and 6% Year End Penalty
- 2019-R007 Authorizing the Cancellation of any Property Tax Refund or Delinquency less than \$10.00
- 2019-R008 Appointing Janis DiNatale as Affirmative Action Public Agency Compliance Officer through December 2019
- 2019-R009 Authorizing the Reappointment of Kenneth W. Lozier as Municipal Judge for a Three Year Term - January 1, 2019 through December 31, 2021
- 2019-R010 Authorizing the Reappointment of Thomas Crane as a member of the West Windsor Parking Authority with a Five Year Term - January 1, 2019 through December 31, 2023
- 2019-R011 Authorizing the Appointment of Eileen O'Donnell-Lennox as a Member of the Affordable Housing Committee with a Three Year Term - January 1, 2019 through December 31, 2021

- 2019-R012 Authorizing the Reappointment of Jennifer Schaffel as a Member of the Human Relations Council with a Term of Two Years - January 1, 2019 through December 31, 2020
- 2019-R013 Authorizing the Reappointment of Yan Mei Wang as a Member of the Human Relations Council with a Term of Two Years - January 1, 2019 through December 31, 2020
- 2019-R014 Authorizing the Appointment of Miquel Vilaro-Munet to Fill the Vacancy as the Representative to the Stony Brook Sewerage Authority with a Term to Expire on December 31, 2021
- 2019-R015 Authorizing the Reappointment of Ron Slinn as a Member of the Shade Tree Commission with a Term of Five Years - January 1, 2019 through December 31, 2023
- 2019-R016 Authorizing the Reappointment of Kevin Appelget as an Advisor on the Shade Tree Commission with a Term to Expire December 31, 2019
- 2019-R017 Authorizing the Reappointment of Mudassir Hussain as Alternate I on the Board of Recreation Commissioners for a Term of Five Years - January 1, 2019 through December 31, 2023
- 2019-R018 Authorizing the Mayor and Clerk to Execute an Interlocal Services Agreement with East Windsor Township for Animal Control Services \$4,800.00 for 2019 - and \$5,100.00 for 2020 plus Hourly Costs
- 2019-R019 Authorizing the Business Administrator to Purchase One 2019 Ford F350 Cab 4wd Pick Up Truck and Equipment from Cherry Hill Winner Ford for the Department of Public Works- \$36,621.00
- 2019-R020 Authorizing the Chief Financial Officer to Establish an Escrow Account for Special Master Michael Bolan Who is Replacing the Retiring Special Master Elizabeth McKenzie
- 2019-R021 Authorizing Temporary Municipal Budget Appropriations for 2019

2019-R022 Authorizing the Business Administrator to Purchase
Software Licenses and Related Services from SHI
International Corporation under State Contract M0003-
89851 for Construction Software - \$85,000.00

Ms. Geevers requested that the December 30th, 2019 Council meeting be removed from Resolution 2019-R001 and 2019-R003.

Motion to approve Resolutions 2019-R001 through 2019-R022 with the amendment to 2019-R001 and 2019-R003: Manzari

Second: Geevers

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

BILLS AND CLAIMS

Motion approve the bills and claims: Geevers

Second: Manzari

RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

PUBLIC COMMENT

Ms. Veronica Mehno, 41 Galston Drive, thanked the Police and Emergency Services personnel who responded to an emergency at her home recently. She noted however that she is still not in favor of Class III Officers in the schools and would like to know if the agreement can be revised.

Mr. John Church, 11 Princeton Place, wished everyone a Happy New Year and looks forward to working with everyone in the coming year.

Mr. Etielena Garcia, 26 Indian Run Road, advised he is the Chair of the Artists and Scholars and that they will be at the West Windsor Senior Center on January 25, 2019 with the Capital

Philharmonic. He also announced that the Human Relations Council is participating with the Mercer Street Friends collecting food on January 12th and 13th at the West Windsor Arts Council and on January 19th at McCaffreys. A day of service is planned on Monday, January 21, 2019 at the West Windsor Arts Council from 8:00 a.m. to 2:00 p.m.

Mr. Mark Pepper, 43 Providence Drive, announced the Capital Philharmonic will be playing at the Trenton War Memorial on January 26, 2019.

ADMINISTRATOR/MAYOR COMMENTS

Ms. Schmid wished everyone a Happy New Year. She reported that January is "Radon Action Month" and that the Township is participating in a program through the New Jersey Department of Environmental Protection providing free radon kits to residents. Ms. Schmid advised that Public Work crews are finishing up with the 2018 brush and leaf pickup and will start the 2019 brush and leaf pickup in March. She noted that Christmas trees are being picked up by Public Works through January 28th or residents can drop them off Monday through Friday between the hours of 8:00 a.m. and 2:00 p.m. and on Saturday's between the hours of 8:00 a.m. and Noon. Ms. Schmid announced that the Township is holding a Free Rabies Clinic on Saturday, January 19th from 10:00 a.m. to Noon at the Princeton Junction Volunteer Fire Company. Reminder that all pets must be on a leash or in a carrier.

Mayor Marathe wished everyone a Happy New Year and sent his condolences out to Mr. Watson's family. He advised that during the Township's computer issues that Mr. Rajesh Ramachandran spent many hours assisting the Township's Network and System Engineer, Ross Maszczak and he wanted to publicly thank him for his assistance. Mayor Marathe announced that the Township is working on new a new computer program for the Construction Department. Mayor Marathe also announced that the Township is working on redesigning the Township's web-site.

Mayor Marathe thanked Dr. Robert Bartolini for his years of service to the Township on the Stony Brook Regional Sewerage Authority and thanked Mr. Vilaro-Munet for stepping up to replace Dr. Bartolini.

Mayor Marathe noted he will be out of the Country for the next two weeks.

COUNCIL REPORTS

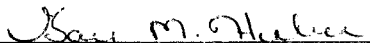
Ms. Manzari advised that she attended the Zoning Board of Adjustment meeting last Thursday and they reviewed buildings to be raised along Princeton-Hightstown Road in the area of the Rite-Aid. She advised that the developer will be meeting with the Technical Review Committee on the full development plan for this area.

Ms. Geevers advised that she attended the Planning Board Reorganization meeting last Wednesday and that Gene O'Brien was unanimously voted in as the Chair for 2019.

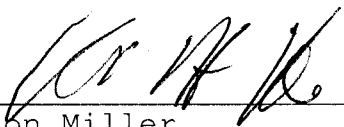
ADJOURNMENT

Motion to adjourn:
Second:
VV: All approved

The meeting was adjourned at 7:59 p.m.



Gay M. Huber
Township Clerk
West Windsor Township



Alison Miller
Council President
West Windsor Township

List of Bills - (100001) CASH - PNC - CURRENT DISBURSEMENTS CURRENT FUND

Meeting Date: 01/07/2019 For bills from 12/17/2018 to 01/06/2019

Check#	Vendor	Description	Account	PO Payment	Check Total
69795	168 - MID JERSEY MUN. JOINT INS FUND	ASSESSMENT DUE 1/1/19		177,379.00	
	10552290	OTHER INSURANCE - WORKERS COMPENSATION	87,905.00		
	10552299	OTHER INSURANCE - LIABILITY	89,474.00		177,379.00
69796	2318 - PROVIDENT AGENCY INC.	2019 EMERGENCY SERVICE INV#24471		13,239.00	
	10552299	OTHER INSURANCE - LIABILITY	13,239.00		13,239.00
69797	544 - WEST WINDSOR PLAINSBORO	SCHOOL TAXES DUE 1/16/19		7,276,556.00	
	101450	SCHOOL TAXES PAYABLE	7,276,556.00		7,276,556.00
69798	536 - WEST WINDSOR TOWNSHIP	2019 POLICE PETTY CASH		500.00	
	100040	CASH- PETTY CASH FUNDS	500.00		500.00
69799	2254 - WWT SENIOR CENTER PETTY CASH ACCT	2019 SENIOR CENTER PETTY CASH		2,000.00	
	100040	CASH- PETTY CASH FUNDS	2,000.00		2,000.00
TOTAL					----- 7,469,674.00
Total to be paid from Fund 10 CURRENT FUND			7,469,674.00		
			<u>7,469,674.00</u>		
			7,469,674.00		

List of Bills - (170001) CASH - PNC - RECREATION CHECKING RECREATION COMMISSION

Meeting Date: 01/07/2019 For bills from 12/17/2018 to 01/06/2019

Check#	Vendor	Description	Account	PO Payment	Check Total
21669	344 - WEST WINDSOR TOWNSHIP	WWT RECREATION PETTY CASH START UP			1,000.00
	17506301 ADMINISTRATIVE		1,000.00		1,000.00
	TOTAL				1,000.00

Total to be paid from Fund 17 RECREATION COMMISSION

1,000.00

1,000.00

**List of Bills - (120008) CASH -OPEN SPACE TAX MM PNC
TRUST OTHER**

Meeting Date: 01/07/2019 For bills from 12/17/2018 to 01/06/2019

Check#	Vendor	Description	Account	PO Payment	Check Total
1002	528 - TREASURER, STATE OF NJ	1989 GREEN TRUST FUND - COMMUNITY P		40,108.16	
	121530	OPEN SPACE TAXES - GREEN TRUST INTEREST	5,903.07		
	121529	OPEN SPACE TAXES - GREEN TRUST PRINCIPAL	34,205.09		40,108.16
	TOTAL				----- 40,108.16

Total to be paid from Fund 12 TRUST OTHER

40,108.16

40,108.16

1

2

3