



## WEST WINDSOR TOWNSHIP

*Division of Recreation and Parks*

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### **West Windsor Township Board of Recreation and Parks Commissioners**

#### **Minutes of Meeting of February 3, 2021**

Members in attendance were Missy Pirrera, Suzanne Hagen, Sue Levine, David Lichtenstein, Newell Benedict, Teresa Lourenco and Prabhat Tomar. Also in attendance was Kenneth Jacobs, Manager of Recreation and Parks, Andrew Hersh, Township Council Liaison and Dana Krug, School Board Liaison.

- I. Opening of Meeting (7:41 p.m.)
  1. Meeting was adequately noticed.
  2. Minutes of the January 6, 2021 meeting was approved.
  3. Announcement/Special Presentation – none
  4. School Board Liaison Report – Ms. Krug indicated that the School Board had a meeting last week and there was presentation on the status of the referendum projects. She indicated that the presentation is available on the district website.
  5. Council Liaison Report – Mr. Hersh stated the Township budget will dominate the next several Council meetings.
  6. Director's Report – Mr. Jacobs indicated that he is working on getting the spring and summer programs together. Mr. Jacobs indicated that the typical registration start date for spring and summer is March 1 and he feels that it should be delayed until at a minimum to March 15. He is planning on all outdoor programs for the spring and summer as it looks like the schools will not be available to use this spring and summer. Mr. Jacobs also indicated that he is looking into having a day camp based out of the pool complex this summer.
  
- II. Standing Committee Reports
  1. Recreation Programming Committee – met prior to the Commission meeting. Discussed the new Crime Scene Investigation virtual program. The program is run by active and retired police officers.
  2. Park & Landscape Committee – did not meet
  3. Finance Committee – Met on January 26. Discussed the 2020 revenue and expense report. The Commission lost a significant amount of money in 2020.
  4. Pool Committee – met on February 1. The committee discussed getting the word out about the pool being open this year. Also discussed was being flexible with the different levels of memberships.

III. Old Business

1. Conover Update – Mr. Jacobs indicated that the project will be out for bid later in January with the bids scheduled to be opened on February 9.
2. Holiday House Decorating Contest – Mr. Jacobs indicated that the event was a success and he thanked everyone for the involvement in the event. There was a lot of positive feedback from participants and residents.

IV. New Business

1. Community Outreach – The Commission discussed several ways to engage the community for input on programs. Ms. Pirrera suggested a multi-faceted approach that includes in person engagement (at Community events), focus groups, youth advisory committee and surveys. Ms. Levine suggested a youth advisor to the Commission.

V. Adjournment

Motion was made by Mr. Benedict, seconded by Ms. Hagen. Meeting adjourned at 9:20 pm.

Respectfully Submitted,

Kenneth E. Jacobs  
Manager of Recreation and Parks