



West Windsor Township Fire & Emergency Services  
 P.O. Box 38  
 West Windsor, NJ 08550  
 Phone 609-799-8735  
 Fax 609-799-8926

## APPLICATION FOR PERMIT

The Uniform Fire Code states:

"Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of a process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the fire official." [N.J.A.C. 5:70-2.7(a)]

Date of application: \_\_\_\_\_

Location where activity will occur: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Address: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Phone/Fax Number: \_\_\_\_\_ Emerg. #: \_\_\_\_\_

Email Address: \_\_\_\_\_ Registration#: \_\_\_\_\_

The above named applicant hereby requests permission to conduct the following activity at the above indicated location:

\_\_\_\_\_  
 \_\_\_\_\_

And for the keeping, storage, occupancy, sale, handling or manufacture of the following (include quantities for each category to be stored, or used and the method stored or used):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I hereby acknowledge that I have read this application, that the information given is correct, and that I am the owner, or duly authorized to act in the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the fire official.

\_\_\_\_\_  
 Applicant Signature

By:

*Fire Official – Timothy M. Lynch*

\_\_\_\_\_  
 Fee Amount

\_\_\_\_\_  
 Permit Type

Note: There are five types of permits. See the attached sheets for type and fee.

**\*\*\*\*\* All numbers listed under the permit section in italics are township ordinances. \*\*\*\*\***

## **Type 1 Permit - \$ 65.00**

1. Bonfires;
2. The use of a torch or flame-producing device to remove paint from, or seal membrane roofs on, any building or structure;
3. The occasional use of any non-residential occupancy other than Use Groups F, H or S for group overnight stays of persons over 2-1/2 years of age, in accordance with section F-709.0 of the Fire Prevention Code;
4. Individual portable kiosks or displays when erected in a covered mall for a period of less than 90 days, and when not covered by a Type 2 permit;
5. The use of any open flame or flame producing device, in connection with any public gathering, for purposes of entertainment, amusement, or recreation;
6. Welding and cutting operations except where the welding and cutting is performed in areas approved for welding and is registered as a type B Life Hazard use;
7. The possession or use of explosives or blasting agents, other than model rocketry engines regulated under N.J.A.C. 12:194;
8. The use of any open flame or flame-producing device in connection with the training of non-fire service personnel in fire suppression or extinguishment procedures;
9. The occasional use in any building of a multipurpose room, with a maximum permitted occupancy of 100 or more for amusement, entertainment or mercantile type purposes.
10. The storage or handling of class I flammable liquids in closed containers of aggregate amounts of more than 10 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building.
11. The storage or handling of class II or IIIA combustible liquids in closed containers of aggregate amounts of more than 25 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building.
12. Any permanent cooking operation that requires a suppression system in accordance with N.J.A.C. 5:70-4.7(g) and is not defined as a life hazard use in accordance with N.J.A.C. 5:70-2.4.
13. The use as a place of public assembly, for a total of not more than 15 days in a calendar year, of a building classified as a commercial farm building under the Uniform Construction Code.
14. The temporary use of any building or portion thereof as a special amusement building for a total of not more than 15 days in a calendar year.
15. The erection, operation, or maintenance of any tent, tensioned membrane structure, or canopy, excluding those used for recreational camping purposes, that meets the criteria in (a)3xv(1) or (2) below shall require a Type 1 permit. Tents, tensioned membrane structures, or canopies greater than 16,800 square feet in area or greater than 140 feet in any dimension, whether one unit or composed of multiple units; remaining in place for more than 180 days; used or occupied between December 1 and March 31; having a permanent anchoring system or foundation; or containing platforms or bleachers greater than 11 feet in height shall be subject to the permitting requirements of the Uniform Construction Code (N.J.A.C. 5:23-2.14).
16. The erection, operation, or maintenance of any outdoor combustible maze shall require a Type 1 permit if the outdoor combustible maze is less than six feet in height and does not contain electrical equipment. Outdoor combustible mazes that are six feet or greater in height or contain electrical equipment shall be subject to the permitting requirements of N.J.A.C. 5:23-2.14.

17. *F-10001.2.1 Asphalt (tar) kettle: No person, firm or corporation shall make use of or fire any asphalt (tar) kettle without first securing a permit from the Fire Official.*
18. *F-10001.2.2 Training and education: No person, firm or corporation engaged in the business of providing fire brigade or emergency response team training shall conduct such activities without first securing a permit from the Fire Marshal. Permits issued under this subsection shall be valid for all such work conducted within the jurisdiction. The holder of the permit shall furnish the Fire Marshal with a list of locations within the jurisdiction where the service is provided as well as a course outline of any training provided.*
19. *F-10001.2.3 Liquefied petroleum gas or liquefied natural gas: A permit shall be obtained from the Fire Marshal for the storage or use of liquefied petroleum gas or liquefied natural gas utilizing storage containers with an aggregate water capacity exceeding 100 gallons and less than 4,000 gallons.*
20. *F-10001.2.4 Flammable or combustible liquids and hazardous materials: A permit shall be obtained from the Fire Marshal to install, remove, repair or alter in any way a stationary tank for the storage of flammable or combustible liquids or hazardous materials, or to modify or replace any line or dispensing device connected thereto if not required to obtain a permit for such activity under the Uniform Construction Code, N.J.A.C. 5:23*
21. *F-10001.2.5 Hazardous materials: A permit shall be obtained by the Fire Marshal to store, handle or process hazardous materials or chemicals which, because of their toxicity, flammability, liability to explosion or decomposition, render firefighting abnormally dangerous or difficult. A permit shall also be obtained from the Fire Marshal to store, handle or process materials which are chemically unstable and which may spontaneously form explosive compounds, or undergo spontaneous reactions of explosive violence or with sufficient evolution of heat to be a fire hazard. Hazardous chemicals or materials shall include but not be limited to such materials as flammable solids, corrosive liquids, and radioactive materials, oxidizing materials, potentially explosive chemicals, toxic materials, poisonous gases, pesticides, insecticides and fertilizers.*

**Exception: Materials or processes covered by a life hazard use or permit under Uniform Fire Code Chapter 5:70.**

22. *F-10001.2.6 Storage containers/storage trailers/storage units: Each steel, aluminum, or other material container and/or trailer, with or without wheels, used for storage purposes, which has remained immobile for 30 days or longer must have a permit and meet the following conditions:
  - (a) *No storage unit shall be connected to or with any other structures, containers or trailers.*
  - (b) *All storage units must be separated from all other structures, containers or trailers by a minimum of 10 feet.*
  - (c) *No storage unit shall be closer than 10 feet of any lot line.*
  - (d) *No storage unit will be connected by any means to any utility such as electric, water, sewer, gas, etc.*
  - (e) *All applications for permit must be accompanied by a plot plan showing building locations, lot lines and locations of all storage units and all distances.*
  - (f) *Storage units shall not be used to store any material which is subject to regulation by the New Jersey Uniform Construction Code.**

## **Type 2 Permit - \$ 250.00**

1. Bowling lane resurfacing and bowling pin refinishing involving the use and application of flammable liquids or materials;
2. Fumigation or thermal insecticide fogging;
3. Carnivals and circuses employing mobile structure used for human occupancy;
4. The use of a covered mall in any of the following manners:
  - (a) Placing or constructing temporary kiosks, display booths, concession equipment or the like in more than 25 percent of the common area of the mall;
  - (b) Temporarily using the mall as a place of assembly;
  - (c) Using open flame or flame devices;
  - (d) Displaying liquid or gas fueled powered equipment; or Using liquefied petroleum gas, liquefied natural gas, and compressed flammable gas in containers exceeding 5 pound capacity.
5. *Storage outside of buildings of LP-gas cylinders when a part of a cylinder exchange program.*
6. *F-10001.3.1 Process equipment: A permit shall be obtained from the Fire Marshal's office to install, modify or alter process equipment not required to have a permit under the Uniform Fire Code, N.J.A.C. 5:70.*
7. *F-10001.3.2 Public gatherings: A permit shall be obtained from the Fire Marshal for the establishment, erection or operation of any fairs, carnivals, circuses or other public gatherings. Before a permit is issued the following conditions must be met:*
  - (a) Provide and maintain an access lane of at least 15 feet in width and capable of supporting fire and rescue apparatus and so arranged as to afford access to within 50 feet of all booths, tents, rides and other equipment, buildings or structures used as part of or in conjunction with the above use.*
  - (b) At each location utilizing or producing electric current, a 10 lb. ABC type fire extinguisher shall be provided with proper inspection.*
  - (c) Each location utilizing any fuel producing a flame for heating or cooking shall be provided with a 10 lb. ABC type fire extinguisher with proper inspection.*

### **Type 3 Permit - \$ 475.00**

1. Industrial processing ovens or furnaces operating at approximately atmospheric pressure and temperature not exceeding 1400 degrees Fahrenheit which are heated with oil and gas fuel or which contain flammable vapors from the product being processed;
2. Any wrecking yard or junk yard; or
3. The storage or discharge of fireworks.
  - (a) F-10006.1 In addition to the requirements of the State Fire Prevention Code adopted by N.J.A.C. 5:70, Chapter 3 is hereby modified to require all that fireworks displays **must commence by 9:30 p.m. and conclude no later than 10:00 p.m.**
  - (b) F-10006.2 Failure to comply with the conditions found in F-10006.1 as well as all other conditions of the issued fire safety permit will subject the event organized and fireworks display contractor to monetary penalties as well as cancellation of the fireworks display.

### **Type 4 Permit - \$ 625.00**

1. Storage or use at normal temperature and pressure or more than 2000 cubic feet of flammable compressed gas or 6000 cubic feet of non-flammable compressed gas;
2. The production or sale of cryogenic liquids; the storage or use of more than 10 gallons of liquid oxygen, flammable cryogenic liquids or cryogenic oxidizers; or the storage of more than 500 gallons of non-flammable, non-toxic, cryogenic liquids;
3. The storage, handling, and processing of flammable, combustible, and unstable liquids in closed containers and portable tanks in aggregate amounts of more than 660 gallons;
4. To store or handle (except medicines, beverages, foodstuffs, cosmetics, and other common consumer items, when packaged according to commonly accepted practices):
  - (a) More than 55 gallons of corrosive liquids;
  - (b) More than 500 pounds of oxidizing materials;
  - (c) More than 10 pounds of organic peroxides;
  - (d) More than 500 pounds of nitromethane;
  - (e) More than 1000 pounds of ammonium nitrate;
  - (f) More than one microcurie of radium not contained in a sealed source;
  - (g) More than one millicurie of radium or other radiation material in a sealed source or sources;
  - (h) Any amount of radioactive material for which the specific license from the Nuclear Regulatory Commission is required; or
  - (i) More than 10 pounds of flammable solids.
5. The melting, casting, heat treating, machining or grinding of more than 10 pounds of magnesium per working day