

APPROVED AS AMENDED: May 11, 2015  
WEST WINDSOR TOWNSHIP COUNCIL  
BUDGET WORK SESSION #6  
March 30, 2015

CALL TO ORDER: President Maher called the meeting to order at 7:00 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on February 11, 2015.

ATTENDEES: President: Maher; Vice President: Geevers; Council: Borek, Mendonez, Samonte; Business Administrator: Schmid; Herbert; Township Clerk: Young; Chief Financial Officer: Louth

PUBLIC COMMENT

Ms. Alison Miller, 41 Windsor Drive, advised that the Supreme Court handed down a new affordable housing ruling, and she outlined the details of the law. She urged Council to file the appropriate documents promptly. Ms. Miller commented that West Windsor wants to be in control of its affordable housing.

President Maher explained that Council has been advised and received the affordable housing information.

FOR DISCUSSION:

Mayor/Administration

Ms. Schmid noted that Public Works is picking up brush in Zone One. She advised that April 2<sup>nd</sup> is World Autism Day and an open-house for Schenck Farmstead is planned for April 12<sup>th</sup>. Ms. Schmid spoke about the repairs being done on off peak hours to the guardrails located on Clarksville Road at the railroad bridge.

COUNCIL MEMBER/CLERK

President Maher thanked Sergeant Lee and the Boy Scouts on behalf of Council for their efforts in lighting up the Municipal Complex for awareness of World Autism Day.

Mr. Mendonez spoke about the Chili Cook-off fund raiser at West Windsor Volunteer Fire Company. He commented on attending the Energy Resilience meeting held on March 27<sup>th</sup>.

Ms. Geevers noted that she also enjoyed the Chili Cook-off held by the West Windsor Volunteer Fire Company. She inquired about a policy on meal reimbursement for the Department of Public Works employees.

CONSENT AGENDA

2015-R077 Authorizing the Cancellation of the 1<sup>st</sup> Half Sewer Rent Billing for 2015-\$273.70

Motion to approve: Borek

Second: Samonte

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

INTRODUCTION OF ORDINANCES

2015-03 AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Ms. Geevers asked for an explanation of what a Cap Bank is and the benefits for the Township.

Ms. Louth explained that the Local Government Cap Law allows a portion of the Municipal budget subject to a cap of no more than 1.5% unless authorized by ordinance to increase the cap to 3.5% over the 2014 final appropriations. Ms. Louth also explained that the ordinance allows for Cap Banking.

President Maher commented that without the Cap Bank, Administration is forced to make hard decisions when budgeting municipal funds.

Discussion ensued about the percentage increase over the 2014 final appropriation the Council wanted to utilize for the Cap Bank and the affects to the Township if the Cap Bank is not available. Council noted their concerns about making decisions with regard to the budget because of not having the budget documents until today.

President Maher noted that the COLA ordinance was not amended to reflect the decisions Council had recommended at the last Budget Work Session. He outlined the changes to the ordinance which reflected only the original 1.5% endorsed by the Local Government Cap Law and no further increase will be authorized in the ordinance.

Council agreed to the amendments to the COLA ordinance that President Maher listed.

Ms. Louth reminded Council that the Municipal Budget in 2015 will be under State review.

Motion to introduce: Borek  
Second: Samonte  
RCV: aye Borek  
aye Geevers  
aye Mendonez  
aye Samonte  
aye Maher

The Public Hearing will be held May 11, 2015.

#### 2015 BUDGET INTRODUCTION

Ms. Schmid noted that the Cap Bank page in the budget will be amended and redistributed.

Ms. Louth spoke about revenues and reviewed the appropriations. She noted that the budget reflects a zero percent tax increase.

Ms. Geever's inquired about the salaries of the new Emergency Management Services employees.

Ms. Schmid advised that Administration is beginning the interview process for the new EMS employees.

Discussion ensued about the budget document that was received by Council prior to the meeting. Several discrepancies were noted in the document and questions were raised about various appropriations that Council had discussed in previous budget meetings. Council raised concerns about not having enough time to thoroughly review the document.

Ms. Louth explained that Council has six weeks to review the budget documents and Council can make changes to the budget if they are not substantial and adopt the budget at the same meeting.

Ms. Geever's addressed other questions pertaining to the budget appropriations.

Ms. Samonte spoke about not wanting to send the budget document to the State with incorrect titles and appropriations.

President Maher advised that Council needed this document prior to this meeting and had requested at the last budget meeting that the document be available before the weekend to allow time for a thorough review of the numbers.

Discussion ensued about scheduling another meeting for the introduction of the budget to allow time for Council review.

Council agreed to notice another meeting on Thursday, April 2<sup>nd</sup>, 2015 for continued budget discussions and the introduction of the 2015 Municipal Budget.

ADDITIONAL PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, spoke about the Cap ordinance and asked that the introduced budget be placed on the Township website.

COUNCIL REPORTS/DISCUSSION/NEW BUSINESS

Ms. Geevers asked about the status of the request for proposals for the Township Auditor.

Ms. Schmid noted that proposals have been received and staff is in the process of reviewing them.

Ms. Geevers requested a meeting to discuss the proposals prior to having it on an agenda for consideration.

Ms. Schmid recommended discussing the RFP and then considering it for a vote in the same meeting.

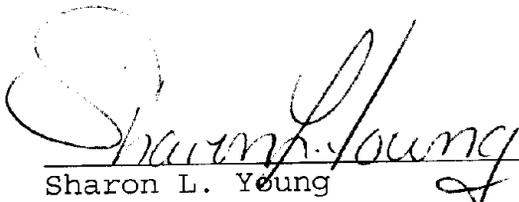
Ms. Geevers asked about status of the Health Care Advisor.

Ms. Schmid advised that currently the Township does not have a Health Care Advisor, and Council will need to reject the request for qualifications that the Township has received and then reissue another request for qualifications.

ADJOURNMENT

Motion to adjourn: Borek  
Second: Geevers  
VV: All approved

The meeting was adjourned at 8:13 p.m.

  
Sharon L. Young  
Township Clerk  
West Windsor Township