

APPROVED: January 5, 2015

WEST WINDSOR TOWNSHIP COUNCIL

WORK SESSION

December 8, 2014

CALL TO ORDER: President Maher called the meeting to order at 8:05 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on December 1, 2014.

ATTENDEES: President: Maher; Vice President: Geever; Council: Borek, Mendonez, Samonte; Mayor: Hsueh; Business Administrator: Schmid; Township Attorney: Herbert; Chief of Police: Pica; Director of Emergency Services: Yates; Director of Community Development: Ward; Manager of Community Development: Surtees; Township Engineer: Guzik; Assistant Township Engineer: Aronson; Deputy Township Clerk: Huber

FOR DISCUSSION:

COUNCIL MEMBER/CLERK

Discussion Regarding the Municipal Building/EMS Plans A, B and C

Mr. Guzik gave a brief overview of the draft report that was distributed to Council. He advised that there are three proposed options for the relocation of the Emergency Services staff: Option A - Renovate the Post Office for the Division of Emergency Services; Option B - Renovate the Post Office for Health and Recreation staff and move Emergency Services staff into their area in the municipal building and remove the existing trailer; and Option C - Build a new building next to the existing Princeton Junction Volunteer Fire Company.

President Maher advised that Option A is the least desirable in his opinion. He noted that this is a two pronged approach for enhancements to the municipal building. President Maher advised that by choosing Option C there is no disruption in services to residents during construction.

Mr. Borek noted he believes that Option B is the most viable option.

Ms. Samonte advised that she prefers Option C.

Mr. Mendonez noted he agrees with Option C but would also like to see the following improvements made to the municipal building in the near future: roof repairs, upgrades to HVAC, and the building to be ADA compliant.

President Maher requested an estimate on the cost of these repairs/improvements.

Mr. Guzik advised that a list of priorities with prices can be compiled for Council review.

Ms. Geeverş advised that she feels Option C is the most viable and inquired whether the building could be designed with bays for equipment on the first floor and offices on the second.

Discussion continued between members of Council and staff to include reviewing options of having the proposed Option C building look similar to the Princeton Junction Volunteer Fire House and to hire an architect to prepare renderings.

Mr. Yates advised Council that Option C would meet the needs of the Emergency Services staff and would give greater flexibility and expansion for the future.

President Maher advised that Council would like to have staff move forward on Option C and have three different design options with prices submitted in the near future.

Ms. Ward advised that staff needs to review and determine the appropriate process for moving forward with this project.

President Maher advised that a decision with regard to the emergency services facility has to be made prior to moving forward on municipal building improvements.

Public Comment

Mr. John Church, 11 Princeton Place, voiced his support for Option C.

CLOSED SESSION

Motion to go into closed session at 9:00 p.m.: Borek

Second: Mendonez

RCV: aye Borek

aye Geever

aye Mendonez

aye Samonte

aye Maher

Ms. Huber read the closed session resolution into the record:

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Township Council of West Windsor Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

Whereas, the regular meeting of this Township Council will reconvene; and

Whereas, the below stated subject matter shall be made available at such time as the issues discussed therein are resolved and its disclosure would not subvert any particular exception for convening a closed session.

Now, therefore, be it resolved that the Township Council of the Township of West Windsor will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: For the discussion of personnel matters.

Meeting reconvened at: 9:21 p.m.

ADJOURNMENT

Motion to adjourn: Borek
Second: Mendonez
VV: All approved

The meeting was adjourned at 9:21 p.m.

Gay M. Huber
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Deputy Township Clerk
West Windsor Township