

APPROVED: December 23, 2013

WEST WINDSOR TOWNSHIP COUNCIL
BUSINESS SESSION
November 12, 2013

CALL TO ORDER: President Borek called the meeting to order at 6:33 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on January 8, 2013. Closed Session was noticed on November 6, 2013.

ATTENDEES: President: Borek; Vice President: Samonte; Council Members: Geevers, Khanna, Maher; Mayor: Hsueh; Business Administrator: Schmid; Township Attorney: Herbert Jr.; Chief Financial Officer: Louth (7:02 p.m. to 7:45 p.m.); Township Clerk: Young

CLOSED SESSION

Motion to go into closed session:

Second:

RCV: aye Geevers
aye Khanna
aye Maher
aye Samonte
aye Borek

Ms. Young read the closed session resolution into the record:

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Township Council of West Windsor Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

Whereas, the regular meeting of this Township Council will reconvene; and

Whereas, the below stated subject matter shall be made available at such time as the issues discussed therein are resolved and its disclosure would not subvert any particular exception for convening a closed session.

Now, therefore, be it resolved that the Township Council of the Township of West Windsor will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: For the discussion of various litigation matters.

Meeting reconvened at: 7:02 p.m.

SALUTE TO THE FLAG

Ms. Young led the salute to the flag.

President Borek asked for a moment of silence for the victims of the typhoon that swept across the Philippine Islands.

PUBLIC COMMENT

Ms. Alison Miller, 41 Windsor Drive, spoke about the issues the voters had with the layout of the General Election ballot which also included the Municipal Election.

Ms. Virginia Manzari, 28 Berkshire Drive, spoke about the Mayor not knowing what the plans are for the Howard Hughes property. She also commented on the increase of school children that the project will bring to the Township.

Mr. Peter Mendonez, Jr., 151 Washington Road, read comments into the record from Mr. Marathe who could not be present at this evening's meeting.

MAYOR/ADMINISTRATOR COMMENTS

Mayor Hsueh congratulated those elected in the Municipal Election, and encouraged all the candidates who were not elected to continue to stay involved in Township matters.

Ms. Schmid congratulated all the candidates elected at the Municipal Election.

COUNCIL MEMBER COMMENTS

Mr. Maher suggested that all the political signs be removed. He suggested that the Howard Hughes property be moved to the top of the priority list. Mr. Maher urged the importance of reviewing the financial analysis thoroughly.

Mr. Khanna advised that he will stay involved in West Windsor government. He outlined the non-smoking ordinance provisions and urged for its adoption.

Ms. Geevers thanked Ms. Huber for all her efforts in the preparation of the Veterans' Day ceremony. She congratulated the candidates who won the Municipal Election, and thanked the community for their support

Ms. Samonte spoke about the Red Cross relief efforts for the Philippine Islands and urged donating to the cause. She thanked the Veterans' Day supporters for a good ceremony.

CHAIR/CLERK COMMENTS

President Borek thanked all who made the Veterans' Day ceremony a success. He congratulated all the newly elected officials and thanked those who ran the election process. President Borek suggested that Council revisit the sign ordinance for changes.

Ms. Young congratulated all the newly elected and re-elected officials on a job well done.

CONSENT AGENDA

RESOLUTIONS

2013-R227 Authorizing the Release of Cash Performance Guarantee
for Street Opening Permit 2013-22 - 18 Benford Drive

MINUTES

September 3, 2013 - Business Session
September 16, 2013 - Business Session
September 30, 2013 - Business Session

BILLS & CLAIMS

Motion to approve consent agenda: Khanna
Second: Samonte
RCV: aye Geevers
aye Khanna
aye Maher
aye Samonte
aye Borek

RECOMMENDATIONS FROM ADMINISTRATION AND COUNCIL/CLERK

2013-R228 Authorizing the Reappointment of Eric. B. Labaska of Frenkel Benefits, LLC of Jersey City, New Jersey for Health Insurance Benefits Consultant Services through October 23, 2014 -\$45,000

2013-R229 Authorizing the Budget Transfer to Provide for the Transfer of Funds within the 2013 Municipal Budget

2013-R230 Authorizing the Reimbursement of Trash and Snow Removal Costs for Canal Pointe Condominium Association for 2012 - \$96,251.31

2013-R231 Authorizing the Mayor and Clerk to Execute a Contract with ABJ Sprinkler Company for the Expansion of the Fire Sprinkler System at West Windsor Fire Company - \$24,600.00

Motion to approve: Samonte
Second: Khanna
RCV: aye Geevers
aye Khanna
aye Maher
aye Samonte
aye Borek

DISCUSSION TOPICS

Best Practices Inventory

Ms. Schmid advised that the completed Best Practices Inventory was submitted to the Division of Local Government Services on October 15, 2013. She explained that Council needs to be apprised on the Best Practices Inventory response but noted that none of the answers will be changed based upon any discussion.

President Borek asked Council if there were any questions regarding the documents. He also suggested that questions can be sent via email to Administration.

Mr. Maher explained that it would make common sense to send the document to DLGS after Council has had some time to review it.

Ms. Geevers noted that changes can only be made through an appeal to the Director of DLGS.

Mr. Maher asked to review the Best Practices Inventory next year prior to sending the document to DLGS.

Ms. Geevers made comment that the Council is not receiving quarterly reports and budget reviews as indicated on the Best Practices Inventory.

Mr. Maher again asked if the Chief Financial Officer could provide a few paragraphs of explanation on the budget reports.

COUNCIL REPORTS

Mr. Maher commented that the Zoning Board is still reviewing the Ellsworth application and a thirty-day extension was requested.

Ms. Geevers explained that a courtesy review was provided at the Planning Board meeting on the Village School Application.

ADDITIONAL PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, congratulated the newly elected officials. He spoke about his concerns with the sign ordinance and the Howard Hughes property.

Mr. Francois Guillemain, 554 Meadow Road, inquired about the drilling project that was occurring near his home. He noted that it appears to have come to a complete stop. Mr. Guillemain advised of some concerns with the trash and an open pit at the site.

Mayor Hsueh provided a short update on the project and advised that he or Administration will get in touch with him for a follow up to his concerns.

Ms. Alison Miller, 41 Windsor Drive, spoke about the costs the Township would incur when additional school children move into the Township.

Mr. Maher elaborated on the "cost per child" in the school system.

Mr. Alvin Lerner, 67 Rainflower Lane, noted that the school district is a valuable asset to the Township. He added that it is important to avoid spikes in costs when school-aged children are added to the district.

ADJOURNMENT

Motion to adjourn: Samonte
Second: Geevers
VV: All approved

The meeting was adjourned at 8:28 p.m.

Sharon L. Young
Township Clerk
West Windsor Township