

APPROVED AS AMENDED: February 27, 2012

WEST WINDSOR TOWNSHIP COUNCIL
BUSINESS SESSION
January 17, 2012

CALL TO ORDER: President Khanna called the meeting to order at 7:00 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on January 6, 2012.

ATTENDEES: President Khanna; Vice President Geever; Council Members: Borek, Maher, Samonte; Mayor: Hsueh (left at 7:25 p.m.); Business Administrator: Hary; Township Attorney: Herbert Jr.; Chief Pica (left at 9:00 p.m.); Township Engineer: Guzik (arrived at 7:30 p.m. and left at 9:15 p.m.); Township Clerk: Young

SALUTE TO THE FLAG

Ms. Young led the salute to the flag.

CEREMONIAL MATTERS AND/OR TOPIC FOR PRIORITY CONSIDERATION

Promotional Ceremony of Lieutenant William Bastedo

Chief Pica gave a brief history of Lieutenant Bastedo's educational background and work experience. He also outlined Lieutenant Bastedo's outstanding achievements.

Lieutenant Bastedo, with his son and daughter by his side, was sworn in by Ms. Young.

Promotional Ceremony of Sergeant Lee Evans

Chief Pica gave a brief history of Sergeant Evans' educational background and work experience. He also outlined Sergeant Evans' outstanding achievements.

Sergeant Evans, with his wife and daughter by his side, was sworn in by Ms. Young.

Swearing in of Patrolman Brian Jany and Patrolman Daniel Latham

Chief Pica spoke of the process by which both officers were hired and the training they completed.

Patrolman Jany, with his mother by his side, was sworn in by Ms. Young.

Patrolman Latham, with his wife and son by his side, was sworn in by Ms. Young.

Mr. Maher welcomed Patrolmen Jany and Latham and thanked Lieutenant Bastedo and Sergeant Evans for their years of service.

Mr. Borek offered his congratulations to the officers and noted that the West Windsor Police Division is second to none in the State of New Jersey.

Ms. Samonte congratulated the officers and spoke of having faith and trust of their command.

Ms. Geevers congratulated the officers and noted that she was proud of their services. She also thanked Chief Pica for a job well done.

President Khanna welcomed the new officers and thanked Lieutenant Bastedo and Sergeant Evans for their service.

Mayor Hsueh congratulated the officers on their promotions and welcomed the new officers to the West Windsor Police Division.

PUBLIC COMMENT

Ms. Kim White, 54 Montgomery Street, spoke about the animal control mandates by the State and the need for these mandates to be fulfilled by the Township.

Ms. Emily Epstein, 42 Lake Shore Drive, suggested that West Windsor Township have a dedicated ACO, and advised that this is not the responsibility of a Police Officer. She reviewed 2010 and 2011 animal control statistics.

Mr. John T. Jones, 252 Cranbury Road, recommended that West Windsor have its own first class ACO operation.

Mr. Pete Weale, 144 Fisher Place, suggested several ideas to resolve the Township's ACO issues, and requested that resolution 2012-R026 be rejected.

MAYOR/ADMINISTRATOR COMMENTS

Mr. Hary advised Council of the following items:

- Accident occurred between a school bus and a Police car. No injuries were incurred.
- Wellness Fair at the Township on 1/31/12
- January 30th Business Agenda items will include professional services contracts for the year, two shared services agreements, and several Engineering items
- A detailed proposal for stormwater management for Little Bear Brook will be presented to Council
- Township Engineer will provide a Wallace Road sewer reconstruction update at the end of the meeting
- Review Municipal Budget dates

COUNCIL MEMBER COMMENTS

Mr. Maher inquired about the replacement of the guardrail which was removed on Penn Lyle Road. He noted that it was a dangerous situation and should be fixed as soon as possible. Mr. Maher noted that his daughter's class size of twenty-seven was unacceptable. He advised that the School Board should have been better prepared for the additional children from new development. Mr. Maher addressed several questions pertaining to the sewer repairs on Wallace Road.

Ms. Samonte thanked Administration and the Department Managers for their time in meeting with her and giving tours of their areas.

Mr. Borek spoke about the need for donations for the volunteer fire departments because they provide a valuable service.

Ms. Geevers suggested to the School Board that they consider meeting with the elected officials from both townships earlier in the school budget process so that they can receive suggestions and feedback on the proposed budget and other issues of importance. She thanked the volunteers for their efforts in the preparation of the Dr. Martin Luther King presentation at the West Windsor Library.

CHAIR/CLERK COMMENTS

President Khanna noted that the Trenton Times published an article that reviewed West Windsor Township projects.

CONSENT AGENDA

RESOLUTIONS

2012-R021 Authorizing the Reappointment of Drewe Schoenholtz to the Shade Tree Commission with a term to Expire on December 31, 2012

MINUTES

November 28, 2011 - Business Session

BILLS & CLAIMS

Motion to approve: Borek

Second: Geevers

RCV: aye Borek

aye Geevers

aye Maher, abstained from voting on minutes

aye Samonte, abstained from voting on minutes

aye Khanna

RECOMMENDATIONS FROM ADMINISTRATION AND COUNCIL/CLERK

2012-R022 Authorizing a Shared Services Agreement with the Township of Hopewell to provide Emergent Coverage for Municipal Court Sessions

Mr. Hary advised that Resolution 2012-R022 was for mutual aid and was required for insurance purposes.

2012-R023 Approving the Request by Princeton Theological Seminary for Reduction of Performance Guarantees Associated with the Project known as Princeton Theological Seminary Replacement Housing-PB09-08

2012-R024 Approving the Request by BL Companies for Reduction of Performance Guarantees Associated with the Project known as Rite Aid- Phase I Site Improvements-ZB04-06SP

2012-R025 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Piazza & Associates to Provide Affordable Housing Consultant Services-\$17,000

Mr. Hary advised that the renewal of the agreement with Piazza & Associates was for the same dollar amount as for the last several years.

Motion to approve resolutions 2012-R022 through 2012-R025: Borek
Second: Maher

RCV: aye Borek
aye Geevers
aye Maher
aye Samonte
aye Khanna

2012-R026 Authorizing the Mayor and Clerk to Execute a Shared Services Agreement with East Windsor for Animal Control Services from January 1, 2012 through December 31, 2012-\$20,000

Mr. Hary provided history about animal control services and the sharing of this service at one time with Plainsboro Township. He advised that Administration made attempts to find another Township to partner with. Mr. Hary noted that West Windsor Township never had a full-time animal control officer. He reviewed the contract before Council for shared services with East Windsor.

Chief Pica advised that he was comfortable with the contract with East Windsor and would like to see the issue resolved. He explained that there is no need for a full-time animal control officer, and advised that the Police Division is capable of handling most issues. Chief Pica explained the process when working with the animal control officer from East Windsor Township.

Council Members addressed questions to Chief Pica.

Chief Pica outlined the number of calls received since March of 2011. He noted that out of 513 calls, 107 were handled through the use of the shared services agreement. Chief Pica advised that most calls handled by a Police officer took between ten and thirty minutes of time to resolve.

Mr. Maher noted that he did not receive one complaint from a West Windsor resident with regard to ACO services while he was campaigning, and that Council represents 27,000 residents. Mr. Maher suggested that the concerned citizens should compile data for future discussions in the fourth quarter when the contract is up for renewal.

Ms. Samonte advised that the quality of data is important and must be comparative to other similar townships. She noted that there are no indications that the services have decreased and suggested that programs be initiated such as a program for responsible pet owners.

Ms. Geevers spoke about the importance of Chief Pica being available this evening to speak about the topic. She noted that the shared services agreement is working well.

President Khanna advised that the decisions made by the Council and Administration are because of information and data being provided to make a proper determination.

Motion to approve: Geevers
Second: Maher
RCV: NAY Borek
aye Geevers
aye Maher
aye Samonte
aye Khanna

INTRODUCTION OF ORDINANCES

2012-01 AN ORDINANCE AMENDING CHAPTER 165 "TAXICABS AND VEHICLES FOR HIRE", SECTION 165-5 "VEHICLE REQUIREMENTS", OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR

Ms. Young gave a brief explanation for amendments required for the Township Code.

Motion to introduce: Borek
Second: Geevers
RCV: aye Borek
aye Geevers
aye Maher
aye Samonte
aye Khanna

The public hearing for Ordinance 2012-01 will be held on January 30, 2012.

2012-02 AN ORDINANCE TO ESTABLISH A SALARY AND WAGE PLAN FOR THE TOWNSHIP OF WEST WINDSOR AND PROVIDE FOR THE ADMINISTRATION THEREOF

Mr. Hary advised that a salary and wage ordinance change is routine once one or more Union contracts have been approved. He explained that the ordinance is necessary to implement the increases.

Council Members addressed questions and comments.

Motion to introduce: Borek

Second: Geevers

RCV: aye Borek

aye Geevers

aye Maher

aye Samonte

aye Khanna

The public hearing for Ordinance 2012-02 will be held on January 30, 2012.

COUNCIL REPORTS

Ms. Samonte commented that Planning Board had their reorganization meeting. She noted that an application for a restaurant at MarketFair was also approved.

Mr. Borek noted that the Parking Authority held their reorganization meeting. He spoke about the bonding and the bids which will be going out in March for the new commuter parking lot.

Mr. Maher advised that the Zoning Board reviewed plans for an upgrade of a home on North Post Road. He addressed concerns with the costs and bonding for the new parking lot. Mr. Maher did not want the cost for parking lot be on the backs of those who already pay for parking passes at the train stations. He spoke about market rate costs for the residents that will have the parking passes for the new lot.

President Khanna advised that the Environmental Commission had their reorganization meeting. He also noted that January was "National Radon Month".

Ms. Geevers spoke about the School Board providing a mid-year report. She advised that the Affordable Housing had their reorganization meeting and discussed concerns with the Affordable Housing Spending Plan.

Mr. Hary addressed Ms. Geevers' concerns with the spending plan and the process which was time sensitive.

ADMINISTRATION UPDATES

2012 Budget Schedule Discussion

Mr. Hary reviewed the proposed dates for the budget schedule.

Penn Lyle Road Guardrail

Mr. Guzik spoke about the replacement of the guardrail on Penn Lyle Road taking longer than expected because of a change in the design to meet the required standards. Mr. Guzik advised that he was waiting to hear from the sub-contractor on the project and noted that this location on Penn Lyle Road was in a conservation district.

Wallace Road Sewer Update

Mr. Guzik explained that the television equipment, which is owned and operated by the Public Works Department, televised the 2009 cleaning and reconstruction of the previous sewer break on Wallace Road. He advised that while preparing to go out to bid for a conversion on the sewer design this recent break in the sewer line occurred.

Mr. Guzik reviewed the reconstruction of the sewer line to date and noted that the Township would be seeking quotes for lining of the sewer walls. He spoke about the cleaning and the televising of the process of the sewer line all the way to Route 571.

Council Members addressed questions.

Mr. Maher inquired about the cost to date and the guarantee for the repairs. He also asked about what the sewer rent fees were utilized for.

Mr. Guzik outlined the reasons for the length of time the project is taking to complete the repairs. He also outlined the costs associated with the project and spoke about the maintenance bond the contractor would be providing upon the completion of the project.

Mr. Hary explained how the sewer rent fees are utilized in the Township.

ADDITIONAL PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, addressed concerns with the Wallace Road sewer repairs.

Mr. Quentin Walsh, 4 Petty Road, spoke about the School Board budget and the excess surplus the budget has in it. He urged the Council to attend the upcoming School Board budget meetings.

Mr. Maher addressed several questions to Mr. Walsh.

Mr. Pete Weale, 144 Fisher Place, offered suggestions for shared services opportunities.

ADJOURNMENT

Motion to adjourn: Borek

Second: Samonte

RCV: All ayes

The meeting was adjourned at 9:38 p.m.

Sharon L. Young
Township Clerk
West Windsor Township