

APPROVED: February 13, 2012

WEST WINDSOR TOWNSHIP COUNCIL  
BUSINESS SESSION  
January 3, 2012

CALL TO ORDER: President Khanna called the meeting to order at 7:00 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on December 28, 2011.

ATTENDEES: President: Khanna; Vice President: Geevers; Council Members: Borek, Maher, Samonte; Mayor: Hsueh; Business Administrator: Hary; Township Attorney: Herbert Jr.; Township Clerk: Young

SALUTE TO THE FLAG

Ms. Young led the salute to the flag.

PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, congratulated the new Council Members and spoke about the sewer emergency on Wallace Road. He addressed questions and concerns.

Ms. Debbie Hepler, 10 Dean Court, inquired about the cost of the playground equipment recently approved by Council versus the costs associated with the services of the Animal Control Officer.

Ms. Emily Epstein, 42 Lake Shore Drive, welcomed the new Council Members. She provided Council with background information as it relates to the Animal Control Officer.

Mr. John Taylor, 252 Cranbury Road, supports the reinstatement of Bettina Roed as Animal Control Officer.

Mr. Pete Weale, 144 Fisher Place, spoke about the services provided by the Animal Control Officer and the temporary Municipal budget.

MAYOR/ADMINISTRATOR COMMENTS

Mayor Hsueh highlighted the accomplishments of 2011 and the goals for 2012. He spoke about the redevelopment project and traffic circulation at the train station area. Mayor Hsueh noted that West Windsor Township was selected as a model for "green design" for Municipal facilities.

COUNCIL MEMBER COMMENTS

Mr. Maher inquired about the plan to fulfill the obligations for animal control services and wanted to know the status of the sewer break on Wallace Road.

Ms. Geevers advised that Council should begin to create a list of budget topics and concerns for upcoming meetings.

CHAIR/CLERK COMMENTS

President Khanna noted that Council will be discussing issues that affect residents in the community at each meeting.

CONSENT AGENDA

RESOLUTIONS

2012-R018 Authorizing the Cancellation of any Property Tax Refund or Delinquency Less than \$10.00

2012-R019 Establishing the Rate of Interest Charged on Delinquent Interest and 6% Year End Penalty

MINUTES

November 14, 2011 - Business Session  
November 14, 2011 - Closed Session  
November 28, 2011 - Closed Session

BILLS & CLAIMS

Motion to approve: Borek

Second: Geevers

RCV: aye Borek

aye Geevers

aye Maher, abstained from voting on minutes

aye Samonte, abstained from voting on minutes

aye Khanna

RECOMMENDATIONS FROM ADMINISTRATION AND COUNCIL/CLERK

2012-R020 Authorizing Temporary Municipal Budget Appropriations  
for 2012

Mr. Hary advised that the appropriations are 26.25% of the total 2011 budget sums which is per State statute. He noted that this authorization does not bind the Council to any permanent budget decisions, but is needed to continue operating and to pay for such items as insurance and pensions. Mr. Hary outlined the timeframe for the budget process.

Mayor Hsueh explained that the State has strict guidelines for the budget process that must be adhered to.

Mr. Maher asked for ideas on what items can be cost controlled so Council is not blindsided by unexpected expenditures.

President Khanna asked for Administration to provide a budget schedule.

Ms. Geevers suggested that Administration set goals so Council can understand the effects the goals will have on the tax payers.

Mr. Borek noted that the Council will be approving the Municipal budget before the School Board budget is adopted.

Ms. Samonte advised that Administration has the statutory requirements Council will need to work within the constraints of these requirements.

Mr. Maher asked for a report from Administration that clearly breaks down the Township's debt.

Motion to approve: Borek

Second: Samonte

RCV: aye Borek

aye Geevers

aye Maher

aye Samonte

aye Khanna

#### ADMINISTRATION UPDATES

Mr. Hary provided an update and outlined the details of the sewer reconstruction being done on Wallace Road. He noted that the final repair is being done via a new technology which lines the sewer pipes with PVC material. Mr. Hary clarified the sewer reconstruction located at a completely different location which was done several years ago.

Mr. Hary advised the Council of several Capital Budget needs and noted that the Animal Control Officer cannot be discussed in detail in public because of the pending litigation.

Discussion ensued over the Township's sewer issues and needs.

#### ADDITIONAL PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, noted his concerns about the sewer reconstruction on Wallace Road.

Mr. Gary Zohn, 42 Hawthorne Drive, asked if it was a budget issue with respect to the ACO position.

Mr. Pete Weale, 144 Fisher Place, reviewed his top ten issues with the Township.

Ms. Emily Epstein, 42 Lake Shore Drive, provided additional information to the Council pertaining to ACO services.

Ms. Debbie Hepler, 10 Dean Court, asked Administration to advise the public on how the shared services contract with East Windsor has been working for the Township.

ADJOURNMENT

Motion to adjourn: Borek  
Second: Geevers  
RCV: All ayes

The meeting was adjourned at 8:10 p.m.

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Sharon L. Young  
Township Clerk  
West Windsor Township