

APPROVED: July 12, 2010

WEST WINDSOR TOWNSHIP COUNCIL  
BUSINESS SESSION  
June 1, 2010

CALL TO ORDER: President Borek called the meeting to order at 7:02 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on July 14, 2009.

ATTENDEES: President: Borek; Vice President: Geevers; Council: Ciccone, Khanna, Morgan; Mayor: Hsueh; Business Administrator: Hary; Township Attorney: Herbert; Deputy Township Clerk: Huber

SALUTE TO THE FLAG

Ms. Huber led the salute to the flag.

PUBLIC COMMENT

Mr. Voytek Trela, 70 Bear Brook Road, commented on the letter recently received from the Council on Affordable Housing regarding the Walden Woods Development. He advised that there are a few additional items that need to be worked on with Administration and noted that a draft resolution has been submitted for review and approval by Council to preserve the history of this development for the future.

Mr. Herbert advised he will provide a copy of the COAH letter to Council and that he will work on the outstanding items with Administration.

Mr. Guy Pierson, 241 Fisher Place, expressed his gratitude to Ms. Rae Roeder for her efforts in coordinating the Memorial Day Parade. He inquired about whether the School Board has been contacted with regard to providing school buses as a shared service for the Recreation Camps. Mr. Pierson noted his concern about the high grass and road conditions along Route One, especially in the Penns Neck area and inquired whether this matter is being worked on particularly with the anticipated opening of the new hospital in Plainsboro.

Mr. Al Lerner, 67 Rainflower Lane, commented on the difficulty in making a right-hand turn from Wallace Road onto Route 571 and requested that this be reviewed.

#### MAYOR AND ADMINISTRATOR COMMENTS

Mr. Hary reported the following:

- WaterWorks opened this weekend
- BikeFest was held on Sunday because of inclement weather on Saturday with over 500 participants
- Meadow Road will be open by June 4<sup>th</sup>

#### COUNCIL MEMBER COMMENTS

Mr. Morgan reported that Rae Roeder was "blown away" by the proclamation from Council that she received at the Memorial Day Parade.

Mr. Khanna commented that now that the budget has been introduced there are funds for the efficiency study to be performed and he hopes that Administration will have this conducted sooner rather than later.

Ms. Ciccone echoed Mr. Morgan's comments that Rae was humbled by the honor, and noted that the Township needs to continue this annual parade. Ms. Ciccone also noted that she participated in the BikeFest and that it was a great family day and shows how we can partner together for a good activity for the residents.

Ms. Geevers noted that it was a wonderful day at the Memorial Day Parade, and offered a special thanks to all the employees who volunteered their time to help make this successful. She advised that it was appropriate to honor Rae and that it was well deserved. Ms. Geevers announced that the West Windsor Parking Authority will meet this Thursday, June 3rd at 8:00 p.m.

President Borek advised that he and his family participated in the BikeFest and it was a great family day.

Ms. Huber announced the Primary Election will be held on June 8<sup>th</sup> with polls open from 6:00 a.m. to 8:00 p.m.

PUBLIC HEARINGS

2010-11     AN ORDINANCE AMENDING CHAPTER 4 "ADMINISTRATION OF GOVERNMENT" OF THE CODE OF THE TOWNSHIP OF WEST WINDSOR, ARTICLE III "COUNCIL", AND ARTICLE XIII "SEPARATE AGENCIES AND BOARDS NOT ASSIGNED", AMENDING ANNUAL ORGANIZATIONAL MEETING DATE AND TERMS OF MEMBERS OF VARIOUS BOARDS AND AGENCIES

President Borek opened the public hearing.

Motion to close public hearing: Morgan

Second: Geevers

RCV: aye Ciccone

aye Geevers

aye Khanna

aye Morgan

aye Borek

Motion to adopt: Morgan

Second: Ciccone

RCV: aye Ciccone

aye Geevers

aye Khanna

aye Morgan

aye Borek

CONSENT AGENDA

RESOLUTIONS

2010-R114 Refund of Overpaid Property Taxes

2010-R115 Refund of Veteran's Deduction for Tax Year 2009

2010-R116 Refund for Development Plan Review Project - PB09-11

2010-R117 Authorizing West Windsor to Apply for 2009 Recycling  
Tonnage Grant

MINUTES

April 16, 2010 - Budget Work Session #1

April 16, 2010 - Closed Session

April 19, 2010 - Business Session

Mr. Morgan requested that the Bills and Claims be pulled from the consent agenda.

Motion to approve the consent agenda as amended: Morgan

Second: Ciccone

RCV: aye Ciccone

aye Geevers

aye Khanna

aye Morgan

aye Borek

BILLS & CLAIMS

Mr. Morgan inquired about the voucher for \$40.00 submitted by Ms. Geevers for attendance at the Chamber of Commerce Luncheon. He noted that in his opinion this was not a legitimate expense to be paid by the Township.

Ms. Geevers advised that the Township belongs to this organization and that two students from West Windsor were being recognized, and that Bill Baroni, Deputy Executive Director of the Port Authority of New York and New Jersey was speaking. As the Liaison to the Parking Authority she felt that it was appropriate to attend.

Ms. Ciccone suggested that Council review and look to reduce Council expenses.

Discussion ensued regarding appropriate reimbursement expenses for members of Council. Council requested the Deputy Clerk to distribute the reimbursement policies submitted in 2008 by Ms. Geever and requested that this be placed on the June 14<sup>th</sup> agenda for further discussion.

Ms. Ciccone inquired about the various copying services used by the Township and requested Administration to review.

Mr. Hary advised he would have these services reviewed.

Motion to approve the Bills and Claims: Geever

Second: Khanna

RCV: aye Ciccone

aye Geever\*

aye Khanna

aye Morgan\*\*

aye Borek\*\*\*

\* abstained from approval of her reimbursement voucher

\*\*abstained from approving Ms. Geever's reimbursement voucher

\*\*\*abstained from approving check #40547 International Association of Fire Fighters due to his position in the Association

RECOMMENDATIONS FROM DEPARTMENT HEADS AND/OR DIVISION MANAGERS

COMMUNITY DEVELOPMENT

2010-R120 Authorizing the Mayor and Clerk to Execute a Land Development Performance Guarantee Agreement with West Windsor Gardens, LLC.

2010-R121 Authorizing the Mayor and Clerk to Execute an Amendment to the Existing Contract with Remington & Vernick Engineers for the Project known as Alexander Road "S" Curve

2010-R122 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates for the South Post Road Pump Station Renovations Program

HUMAN SERVICES

2010-R124 Authorizing the Mayor and Clerk to Execute a Contract with A-1 Limousine, Inc. for the Project known as Provide Motor Coach Transportation Services for the Township Division of Recreation and Parks, for the Period June 21, 2010 through August 13, 2010

PUBLIC WORKS

2010-R126 Authorizing the Mayor and Clerk to Execute a Contract with Ditschman/Flemington Ford Fleet Sales for a 2011 Utility Crane Truck for the Department of Public Works

Mr. Morgan and Ms. Ciccone requested that the following resolutions be pulled for further discussion: 2010-R118, 2010-R119, 2010-R123, and 2010-R125.

Motion to approve resolutions 2010-R120, 2010-R121, 2010-R122, 2010-R124, and 2010-R126: Morgan

Second: Ciccone

RCV: aye Ciccone

aye Geever

aye Khanna

aye Morgan

aye Borek

ADMINISTRATION

2010-R118 Authorizing the Mayor and Clerk to Execute the Renewal  
of the Contract for United Computer Sales & Services  
for the Project known as Network Administration  
Services

Ms. Ciccone inquired whether this vendor has been advised of the e-mail problems residents and the Council have been experiencing and if it is part of their contract to repair these types of problems.

Mr. Hary advised that this is the second extension of the contract the Township has requested and that they troubleshoot the entire network.

Ms. Ciccone noted that at this point there should not be e-mails bouncing and that the appropriate filtering should be put in place. Council members' e-mails are bouncing back making it incumbent on them to fix these problems.

Mr. Morgan advised that he has experienced problems as well.

Discussion ensued regarding problems with the network and whether the contract should be renewed.

Mr. Morgan suggested requesting that Administration submit contracts at least 30 days in advance of their expiration date so that there is ample time for discussion and review if there are problems.

Mr. Hary commented that 30 days is reasonable for submittal of contracts for Council review and approval.

Council continued to discuss the various problems that have occurred recently.

Mr. Hary advised that Administration supports the extension of the contract with the vendor and that they are working through the e-mail kickback problems.

Mr. Khanna suggested keeping the support system currently in place and work through the problems presented today.

Motion to approve 2010-R118: Morgan

Second: Geevers

RCV: Ciccone - abstain

aye Geevers

aye Khanna

Morgan - abstain

aye Borek

2010-R119 Authorizing the Rejection of all Bids Received for the Project known as Schenck Farm School House and Wagon House Reconstruction

Mr. Morgan inquired about the Addenda Number 2 and why the bids had to be rejected.

Mr. Herbert advised that not all the vendors received the Addenda Number 2 and therefore the bids have to be rejected.

Motion: Morgan

Second: Ciccone

RCV: aye Ciccone

aye Geevers

aye Khanna

aye Morgan

aye Borek

2010-R123 Authorizing the Mayor and Clerk to Execute a Contract with Century Industries, LLC for the Project known as Provide a Century Industries Model # MSM3200 Showmaster 3000 Series Mobile Sound Shell Stage or Brand Equivalent for the Township of West Windsor Division of Parks and Recreation

Ms. Ciccone inquired whether there could be a delivery date placed in the resolution to ensure proper delivery of the stage.

After a short discussion it was decided to add a delivery date of July 15<sup>th</sup> to the resolution.

Mr. Hary noted he would check with Mr. Jacobs if this would be a problem.

Motion: Ciccone  
Second: Morgan  
RCV: aye Ciccone  
aye Geevers  
aye Khanna  
aye Morgan  
aye Borek

2010-R125 Authorizing the Mayor and Clerk to Execute a Contract with George Dapper, Inc. for the Project known as Provide School Bus Transportation Services for the Township Division of Recreation and Parks, for the Period June 21, 2010 through August 13, 2010

Mr. Hary advised that a shared service agreement with the School Board could be looked into for next year, but that it is too late to review for this year.

Discussion ensued regarding the possibility of having this as a shared service in 2011.

Motion: Ciccone  
Second: Khanna  
RCV: aye Ciccone  
aye Geevers  
aye Khanna  
aye Morgan  
aye Borek

RECOMMENDATIONS FROM COUNCIL AND/OR CLERK

INTRODUCTION OF ORDINANCES

2010-12     AN ORDINANCE TO RELEASE, VACATE, AND EXTINGUISH ANY  
AND ALL PUBLIC RIGHTS IN LOETSCHER PLACE R.O.W. AND IN  
PORTIONS OF EMMONS DRIVE R.O.W. AND FARBER ROAD R.O.W.  
AND TWO TEMPORARY CUL-DE-SAC EASEMENTS

Motion to introduce: Khanna

Second: Geevers

RCV: aye Ciccone

aye Geevers

aye Khanna

aye Morgan

aye Borek

Public Hearing will be held at the Business Session on June 28<sup>th</sup>,  
2010.

COUNCIL REPORTS/COMMENTS

Mr. Morgan requested an update on the Business Task Force.

Ms. Ciccone advised that the Planning Board will be meeting tomorrow night regarding farmland preservation. She noted that the Environmental Commission is continuing the coordination of efforts to have the Township certified as a sustainable community.

Ms. Geevers noted that Administration should be having a discussion with the Seminary regarding increasing their payment in lieu of taxes.

ADDITIONAL PUBLIC COMMENT

Mr. Guy Pierson, 241 Fisher Place, inquired whether there has been any movement on the Millstone Bypass especially with the opening of the new hospital in Plainsboro.

ADJOURNMENT

Motion to adjourn: Morgan  
Second: Ciccone  
VV: All approved

The meeting was adjourned at 8:02 p.m.

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Sharon L. Young  
Township Clerk  
West Windsor Township