

APPROVED: September 20, 2010

WEST WINDSOR TOWNSHIP COUNCIL  
AGENDA SESSION  
August 9, 2010

CALL TO ORDER: President Ciccone called the meeting to order at 7:05 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Trenton Times on July 7, 2010 and Princeton Packet on July 9, 2010; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on July 7, 2010.

ATTENDEES: President: Ciccone; Vice President: Khanna; Council: Borek, Geevers; Mayor: Hsueh; Business Administrator: Hary; Township Attorney: Cayci; Township Clerk: Young

ABSENT: Morgan

PUBLIC COMMENT

Mr. David Siegel, 17 Berrien Avenue, spoke of a mailing received from InterCap. He urged Council to continue to work to preserve the Redevelopment Plan.

FOR DISCUSSION

Mayor/Administrator

Land Use Ordinance for Sustainability Checklist

Mr. Khanna inquired about the key purpose for the checklist.

President Ciccone advised that the checklist will be made available for the developer to review "green" initiatives with the potential to raise awareness. She explained that the checklist must be placed in an ordinance so that it is part of the Township Code and will therefore be made a requirement for the developer to complete.

Mr. Borek noted that the Township cannot mandate the developer to make any of the initiatives a condition for approval from the Planning Board.

Council gave consensus to place the ordinance on the August 16<sup>th</sup> agenda for introduction.

Schenck Farm Project: School House and Carriage House

Mr. Hary outlined the project progress to date, and explained the need for the resolution for the change order for Authentic Construction. He also summarized the next phase of work to complete the project. Mr. Hary noted that all the funds for the Schenck Farm have come from the Capital Budget.

President Ciccone advised that the restrooms for the facility will also be completed due to the extra funds available because of the bid coming in lower than anticipated.

Council gave consensus to place the resolution on the August 16<sup>th</sup> agenda for consideration.

Walden Woods Resolution 2010-R167

Mr. Hary advised that the resolution that Administration proposes is permissive and allows the individual homeowners to ultimately make the choice on whether to stay as affordable housing.

President Ciccone agreed that the residents should have the right to make the choice on whether or not to continue affordability control.

Ms. Geevers inquired about whether individuals need to re-qualify for the affordable housing program.

Ms. Cohen, 3 Stonelea Drive and Chair for the Affordable Housing Committee, noted that the Committee was in favor of the resolution proposed by Administration. She outlined the various reasons for supporting the resolution.

Mr. Voytek Trela, 70 Bear Brook Road, spoke of the language in the deeds to the homes which read that the homes could not be transferred unless a written consent was received from the United States Department of Agriculture.

Ms. Cayci asked for a copy of the deed from Mr. Trela. She noted that she would review the matter and make the necessary changes to the resolution.

#### Garbage Contract Discussions

Mr. Hary noted that the garbage contract would expire in January of 2011. He advised that he would be going out to bid for these services in October. Mr. Hary reviewed the various options to the contract.

Mr. Borek inquired about tonnage weight during the summer months versus the winter months.

President Ciccone spoke about the Township incurring costs for the cans for restricted garbage removal such as food waste, to encourage the residents to separate their garbage for composting. She advised that Ewing Township was looking into a similar option to have tonnage numbers reduced.

#### COUNCIL MEMBER/CLERK

##### Reimbursement Policy

Ms. Geever asked what drives the policy, the Township or the Union contract. She suggested finding the least costly method for the Township.

Mr. Hary noted that some towns supply vehicles and reimburse by the mile for short trips. He advised that reimbursement for mileage will cause some issues during Union negotiations along with meal reimbursement. Mr. Hary noted that the cap for food reimbursement is \$35 per day. The policy that is being proposed would cost the Township more money and he strongly urged the Council not to pass this resolution.

Mr. Borek noted concern about hindering the ability to negotiate a Union contract if this resolution were to be approved. He suggested waiting until the Union negotiations begin to determine if this policy should be adopted.

President Ciccone advised that very few towns give car allowances. She suggested that employees use Township cars whenever possible. President Ciccone also recommended that when the Union contract expires, the Township should go to a "per mile" reimbursement with the exception of those employees that go over the monthly mileage number. She suggested that those individuals continue to utilize the monthly car allowance because it would be a savings for the Township.

Mr. Hary explained that the individuals who receive a car allowance are taxed for cost only twice a year. He advised that most of the Township cars are used daily, and the Township would need to purchase additional vehicles for employee use.

President Ciccone advised that she would need documentation to support adding vehicles to the Township fleet.

Mr. Hary explained that the current car allowance plan works for the Township because the Township does not have a large fleet of cars and the plan also allows Administration to know exactly what the costs are going to be.

President Ciccone noted that there are five employees that go over the number of miles which would make it feasible for them to use a per mile reimbursement. Therefore these individuals should continue to use the monthly car allowance while all others should be reimbursed by the mile for their travels. She advised that in this economy, even "Corporate America" has done away with car allowances. President Ciccone asked Administration to provide additional backup and a revised resolution for the September 7<sup>th</sup> Business Meeting.

#### Cable TV Advisory Board - Revisions to Township Code

Deferred until September because both Mr. Morgan and Mr. Herbert were not present this evening.

Questions from Council for Efficiency Study

Mr. Borek advised that the Efficiency Study will provide an objective view.

Ms. Geevers noted that the Study will provide a saving for municipal operations.

Mr. Hary advised that the four candidates will be reviewed by the Mayor, Mr. Khanna, Council representative, and himself. He will report back to Council on their recommendations.

President Ciccone asked Council to email Mr. Hary any questions that they would like answered by the vendors during the interview process. She inquired about when the vendor would need to be retained to have a report completed in time for a Fall budget discussion.

Mr. Hary noted that the report should be available by the end of October or early November for budget discussions.

Redevelopment Discussions

Mr. Hary noted that the New Jersey Transit proposal for a parking garage has been moved to 2011.

MAYOR/ADMINISTRATOR COMMENTS

Mr. Hary noted that Ms. Lynn Thornton, Manager of Senior and Social Services will be retiring in the Fall. He advised that her responsibilities for Municipal Welfare will be transferred to the County which will reflect a saving for the Township. He also advised that the contract to sell the parcel of land owned by the Jewish Community Center has not been received by the Township.

COUNCIL COMMENTS

Ms. Geevers inquired about a trailer parked at the old Acme parking lot. She asked Administration to follow up with an explanation.

Mr. Borek inquired about crosswalk safety and informed Administration that many drivers are ignoring the signs.

Mr. Khanna spoke of the Efficiency Study, and noted that it is a necessity to make operations more efficient.

PUBLIC COMMENT

Mr. Andy Bromberg, 24 Providence Drive, spoke about the garbage contract discussions and offered suggestions.

Mr. David Siegel, 17 Berrien Avenue, provided suggestions with regard to the garbage contract. He also noted the lack of patrol at the crosswalks.

Mr. Bob Akens, 32 Windsor Drive, advised Council that drivers ignore the speed limit on Route 571. He noted that many drivers are on their cell phones while driving and agreed that pedestrian safety is an issue at crosswalks.

ADJOURNMENT

Motion to adjourn: Borek  
Second: Khanna  
VV: All ayes, Morgan absent

The meeting was adjourned at 8:58 p.m.

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Sharon L. Young  
Township Clerk  
West Windsor Township