

APPROVED: May 4, 2009

WEST WINDSOR TOWNSHIP COUNCIL
BUDGET WORK SESSION #2
March 30, 2009

CALL TO ORDER: President Morgan called the meeting to order at 9:20 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on March 25, 2009.

ATTENDEES: President: Morgan; Council: Borek, Geevers, Kleinman; Business Administrator: Marion; Chief Financial Officer: Louth; Police Chief Pica; Sergeant McCormick and Sergeant Garofalo; Manager of Emergency Services: Yates; Judge Brennan; Township Clerk: Young

PUBLIC COMMENT

None.

COURT

Judge Brennan reviewed the DUI cases and requested six additional sessions in the 2009 Operating Budget. She noted that the DUI cases brought in \$1,600 dollars in revenue last year.

Ms. Geevers inquired about using volunteers for interpreters to reduce overtime costs.

Ms. Kleinman asked about a shared services agreement with another municipality for the use of the Court Room.

Judge Brennan advised that Court-certified interpreters must be used. She also explained how overtime has been reduced and spoke of both the positive and negative aspect to renting out the Court Room to other municipalities. Judge Brennan noted that security would be a main factor in the ability to rent the

Court Room, and suggested speaking to the officials in
Robbinsville because that Township does not have a Court Room.

DEPARTMENT OF LAW

Mr. Herbert advised that his litigation operating budget will decrease because of the resolution of many court cases to include the ISS tax case. He noted that Mr. Muller used some of his 2008 litigation funds to litigate the Brookline case in 2008. Mr. Herbert outlined the various reasons for the increase to his legal services budget.

Ms. Kleinman inquired about the legal fees used for redevelopment-related issues.

Mr. Marion explained that Mr. Herbert was the only professional associated with the redevelopment process to have his time charged to the operating budget and not toward the bond ordinance. He advised that Administration was tracking Mr. Herbert's costs associated with redevelopment along with the other professionals involved in the project.

Mr. Morgan suggested that Mr. Herbert separate his time that has been designated toward redevelopment for better tracking purposes.

Ms. Geevers inquired about a line item for hiring a redevelopment attorney.

Mr. Marion noted that the capital budget has been amended to reflect additional redevelopment services that may be required.

Mr. Herbert noted that attorney rates have not been increased for 2009 except for the fee charged by the Municipal Prosecutor.

DIVISION OF EMERGENCY SERVICES

Mr. Yates outlined the accomplishments for 2008 and his goals for 2009. He spoke of the Capital purchase for mobile data collectors for paramedics to use to retrieve patients' charts. Mr. Yates noted that his operating budget has been reduced and reviewed the operating and maintenance costs for the emergency vehicle fleet.

Ms. Geevers asked what could be done to reduce overtime.

Mr. Yates explained that the Division has the minimal number of responders, and overtime occurs when coverage is needed for vacation time and seminars. He advised that the overtime is less than what it would cost to hire additional responders. Mr. Yates noted that the Division is reimbursed 100% for special events and made \$200,000 doing fire inspections in 2008.

Ms. Kleinman inquired about the request for dryers for the fire hoses and asked if this was an opportunity to utilize a shared services agreement.

Mr. Yates noted that drying and wrapping the fire hoses after they are used is very labor intensive and a shared services agreement would not assist in getting the firemen and women home that much quicker.

POLICE DIVISION

Chief Pica noted that his staff is still working with four less officers. He advised that he made changes in the lineup and hired a dispatcher which has helped to keep overtime down. Chief Pica commented that the Division has written 12,000 tickets, and had over 600 arrests which have been more labor-intensive because of a change in the types of calls received over the past few years.

Chief Pica advised that his operating budget has not changed over the past few years. He outlined his policy for vehicle replacement and noted that it is an advantage to go for competitive bidding for a new police vehicle because better trade-in values are provided.

Chief Pica spoke of the need for four additional officers for the Division because of three retirements that will take place in 2009.

Mr. Borek spoke about taking advantage of police grants that will pay the salary and benefits for up to three years for a new police officer.

Sergeant McCormick spoke of the three most time consuming areas of the Township, the train station, Nassau Park, and the Estates at Princeton Junction.

Motion to extend the clock till 11:15 p.m.: Borek
Second: Geevers
VV: All approved

Chief Pica reviewed the Capital Budget requests, most of which are for computers and technology.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion to adjourn: Borek
Second: Kleinman
VV: All approved

The meeting was adjourned at 11:05 p.m.

Sharon L. Young
Township Clerk
West Windsor Township