

APPROVED AS AMENDED: May 19th, 2008

WEST WINDSOR TOWNSHIP COUNCIL
BUDGET WORK SESSION #6
April 7, 2008

CALL TO ORDER: President Anklowitz called the meeting to order at 8:55 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on April 4, 2008.

ATTENDEES: President: Anklowitz; Vice President: Borek, Council: Geevers, Kleinman, Morgan; Business Administrator: Marion; Chief Financial Officer: Louth; Township Clerk: Young

FINAL RECOMMENDATIONS

Mr. Marion noted that the Municipal Budget would be introduced on April 21, 2008 and the public hearing is scheduled for May 19, 2008. Mr. Marion had presented Council with a list of line items that had been flagged during previous budget meetings.

President Anklowitz noted that each line item would be reviewed and determine whether to keep the item, eliminate the item, or reduce the funds allocated.

President Anklowitz noted that he was in favor of keeping the replacement position assigned to the Clerk's office because of the need for continued record management.

Ms. Young noted that the Clerk's office was behind in the management of the Township records because her staff has been short one position for over two years. She outlined the job description for this individual.

Council agreed to keep the position for the Clerk's office in the budget.

Ms. Kleinman inquired about the Police Division's new hires and inquired about the ability to cross train the new hires.

Council agreed to keep the Telecommunications Officer position in the budget and defer the School Resource Officer. They also agreed to defer the Assistant Engineer and the part-time Bus Driver positions until 2009.

Discussion continued about overtime, personnel and operating budget. Council agreed to keep the overtime budget for Code Enforcement but reduce the operating expenses for the Environmental Commission and Community Development.

Council members supported the increase in Salary and Wages for the Governing Body and the Mayor, with the exception of Ms. Geevers who voiced her opposition to such salary increases. They also agreed to fund the Environmental Day up to \$15,000.

Council made recommendations for reductions to the Planning Board's budget, Uniform Fire Code and Emergency Services.

Council accepted Administration's recommendation for revenues.

The Capital Budgets were reviewed and discussed and Council agreed to defer the engineering costs for the suggested traffic lights until 2009. The Council supported the costs for the bicycle and pedestrian improvements and recommended the reduction for the emergency switch on Penn Lyle Road and the downpayment for the Princeton Junction Firehouse Facility.

Council agreed to defer both the Police garage expansion and the Police record room expansion.

President Anklowitz recommended a reduction in the expenses for the Code Enforcement manuals.

Mr. Marion noted that he would review and finalize the Cable TV Shared Service Agreement.

President Anklowitz recommended reducing the surplus by a penny to assist in reducing the tax rate.

Ms. Louth recommended against reducing the surplus because the decision would be going against the trends. She noted that the Levy Cap Law is very new and not sure how this will affect future municipal budgets

President Anklowitz advised that he needed a clearer understanding of why the surplus could not be used to reduce the tax levy.

Ms. Louth noted that the added assessments are the reason for the increase in surplus. She noted that she did not predict the same trends for 2008 and 2009.

President Anklowitz suggested reducing the tax rate to 2.6 cents and .8 of a penny from surplus.

ADJOURNMENT

Motion to adjourn: Morgan
Second: Anklowitz
VV: All approved

The meeting was adjourned at 11:03 p.m.

Sharon L. Young
Township Clerk
West Windsor Township