

TOWNSHIP OF WEST WINDSOR
MERCER COUNTY, NEW JERSEY

Notice is hereby given that sealed proposals addressed to the Business Administrator, will be received on or before **11:00am -- March 4, 2014**, prevailing time, at which time they will be publicly opened and read at the Municipal Building, 271 Clarksville Road, Princeton Junction, New Jersey for the work described below.

**FABRICATION AND DELIVERY
OF FURNISHINGS AND HARDWARE FOR
THE WEST WINDSOR TOWNSHIP
ENVIRONMENTAL EDUCATION EXHIBITION**

Specifications and bid documents are on file in the office of the Township Administration and may be examined or obtained during the normal office hours, 9:00 AM to 5:00 PM, Monday through Friday excluding holidays, at the above address on or after **February 7, 2014 upon a non-refundable deposit of \$ 30.00 per set**. Check shall be made payable to West Windsor Township. Bids must be submitted on the prescribed form in a sealed envelope marked:

**"Bid Proposal
FABRICATION AND DELIVERY
OF FURNISHINGS AND HARDWARE FOR
THE WEST WINDSOR TOWNSHIP
ENVIRONMENTAL EDUCATION EXHIBITION."**

The work under this contract includes the furnishing of all labor, materials, instruction, and equipment necessary or required to fabricate, deliver and facilitate installation of exhibit furniture and low-tech interactive, mostly constructed of MDF materials, for the Environmental Education Exhibition in West Windsor Township, NJ, as called for in the Final Design drawings and specifications, in accordance with the general and specific conditions, consisting of approximately; one a-frame sign; one specimen case; fifteen label stands; one bench; on flip activity panel; one activity bin; one map bin; one freestanding wall divider; one book wedge; one countertop support and cabinet; and two pelt boards.

The exhibition furnishings will be delivered to (under this contract) and installed (by others) in the Schenck Farmstead Barn that is located at 70 Southfield Road in West Windsor Township. This contract *does not* include assembly and installation of the exhibit furniture, graphic production or installation, media production or installation, which will be by others.

A bid deposit in the form of a certified check, cashier's check, or bid bond made payable to the Township of West Windsor in the amount of ten percent (10%) of the total amount of the bid, but not to exceed \$20,000.00, must accompany each proposal as a security, which may be forfeited and retained by the Township in lieu of its other legal remedies, if a successful bidder's proposal is accepted by the Township and he shall fail to execute and return to the Township the required contract and/or bonds within ten (10) days after delivery of the prepared contract and/or bond form to him by the Township.

The Township Council reserves the right to reject any or all proposals in whole or in part and waive such informalities as may be permitted by law. Bidders are required to comply with the requirements of P.L. 1975, C. 127 and N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Marlena Schmid
Business Administrator
West Windsor Township