

APPROVED AS AMENDED: March 21, 2016

WEST WINDSOR TOWNSHIP COUNCIL
BUDGET WORK SESSION#1
February 22, 2016

CALL TO ORDER: President Geevers called the meeting to order at 7:51 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on February 17, 2016.

ATTENDEES: President: Geevers; Council: Hamilton, Mendonez, Miller; Mayor: Hsueh; Business Administrator: Schmid; Township Clerk: Young; Chief Financial Officer: Louth; Parking Authority Chair: Lupo

ABSENT: Marathe

PUBLIC COMMENT

None.

TOWNSHIP ATTORNEY

Mr. Herbert outlined the status of the various litigation cases, and provided an overview of his budget.

Mr. Mendonez asked how Mr. Herbert determined the funding he would require for legal fees and costs associated with affordable housing. He noted that legal fees have been reduced due to various cases being resolved in the past year.

Mr. Herbert's advised that the affordable housing costs came from Mr. Muller.

Mr. Mendonez asked if the new Township Planner's costs were included in his budget.

Ms. Schmid advised that Maser Consulting will be updating the new fair share plan.

Ms. Geever asked for a breakdown of costs associated with Mr. Muller's services.

Mr. Herbert advised that he would speak to Mr. Muller about providing the information.

Discussion ensued about costs associated with litigation and affordable housing.

Mr. Geever asked if the funding for the Labor Attorney would be adequate because the Township will be working with the Unions to negotiate the new contracts.

Ms. Schmid noted that Administration will work within the parameters of the budget.

WEST WINDSOR PARKING AUTHORITY

Mr. Lupo advised that the West Windsor Parking Authority was created by Township ordinance in October of 1971. He explained that in 1987 the Parking Authority entered into a lease agreement with New Jersey Transit to operate and maintain certain parking lots at the train station.

Mr. Lupo reviewed the number of parking spaces, permit holders, and West Windsor residents' quarterly permit pricing. He advised that a resident's wait time to get a permit at the Wallace Road parking lot can be as long as ten years.

Mr. Lupo spoke about the challenges of budgeting enough funds for snow fall removal. He reviewed the expenses which are shared proportionately with New Jersey Transit. He reviewed the costs for enforcement which include their own enforcement staff and the West Windsor Police Division. Mr. Lupo spoke about the license plate recognition software they utilize and the new "Parkmobile" application used for the Vaughn Drive parking lot.

Mr. Lupo outlined the Parking Authority's 2016 Projects: Vaughn Pedestrian Trail, elimination of the hanging permits, and the paving projects for 2016 and 2017. He reviewed the Parking Authority's staff and volunteers.

Council expressed their appreciation for the Parking Authority's hard work.

Mr. Mendonez thanked the Members of the Authority for embracing technology.

CLERK'S OFFICE AND ELECTIONS

Ms. Young review several of the Clerk's Office outstanding goals to include: the updating of the Laserfiche software and the recertification of the system, the completion of the scanned Engineering deeds, Council Meeting videos are streamed on the Township website, the processing of the alcoholic beverage licenses on the Division's new software, and outlined the number of Government Records Requests, Resolutions, Ordinances, Contracts and Performance Bonds that were processed in 2015.

Ms. Young spoke about the goal of the Department and the technology upgrades to the Council Room.

Ms. Young noted that her budget is slightly reduced from 2015. She reviewed the various requests for funding and noted changes in funding from previous years.

Council gave compliments to the Clerk's Office staff.

Ms. Schmid distributed the budget meeting calendar.

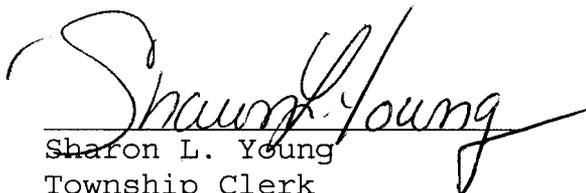
PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, congratulated the Clerk on her ability to reduce the Clerk's budget. He noted his appreciation for the Clerk's office staff for their courtesy and efficiency.

ADJOURNMENT

Motion to adjourn: Miller
Second: Hamilton
VV: All approved, Marathe absent

The meeting was adjourned at 9:25 p.m.



Sharon L. Young
Township Clerk
West Windsor Township