

APPROVED AS AMENDED: April 18, 2016

WEST WINDSOR TOWNSHIP COUNCIL
BUDGET WORK SESSION #4
March 7, 2016

CALL TO ORDER: President Geevers called the meeting to order at 8:24 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on February 29, 2016.

ATTENDEES: President: Geevers; Council: Hamilton, Mendonez, Miller; Mayor Hsueh (left at 8:44 p.m.); Business Administrator: Schmid; Township Clerk: Young; Chief Financial Officer: Louth, Director of Public Works: Drummond (left at 9:10 p.m.)

PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, spoke about the Fund Balance, Cap Bank ordinance, and the fuel account.

Mr. Jim Brennan, 1 Monterey Drive, spoke about the efficiency of the Department of Public Works in picking up his yard debris.

Department of Public Works

Mr. Drummond reviewed the 2015 Accomplishment and 2016 Goals for the Sewer Division, Facilities and Open Space Division, and for the Snow Removal Budget. He noted that with the exception of the Sewer Division, the Department's budget requests remain unchanged from 2015. Mr. Drummond spoke about the need for funds to maintain and repair the Southfield Pump Station until it can be decommissioned.

Mr. Drummond reviewed his Capital Budget requests including: equipment trailer, claw bucket, tilt trailer, emergency lighting trailer, push camera equipment, two message boards, compactor truck, and improvements to the Public Works building.

Mr. Drummond spoke about the \$250,000 needed for the sanitary sewer investigation and improvement program, and the \$20,000 for storm water sewer improvements.

President Geevers inquired about the need for equipment and manpower to prune the Township trees.

Mr. Drummond advised that time to complete the pruning is a huge factor. He explained that because there isn't brush pickup in January and February, the Department uses this time to complete outstanding tasks.

Discussion ensued about the Duck Pond Run Sewer Interceptor.

Ms. Schmid advised that the project should be ready to go out to bid in late spring. She also asked what Council's process is for wrapping up the budget process.

Ms. Hamilton suggested adding funds for animal control services and the continuation of litigation.

Ms. Schmid noted that funds are sufficient for these items.

Discussion ensued about adding funds to cover the costs of the animal control issues, labor attorney fees, and consideration for adding the position of a social worker.

Ms. Louth outlined the budget introduction procedure and the process for the transfer of funds done at the end of the year.

Ms. Miller made a proposal to increase the litigation line item and reduce the affordable housing litigation, and fuel line item. She also suggested that Uniform Construction Code revenues be increased.

Mr. Marathe suggested increasing the Uniform Construction Code revenue to one million.

Discussion ensued over striking a balance between the various Council suggestions for budget appropriations.

Ms. Louth summed up Council's proposal:

- Reduce Fuel by \$5,000
- Reduce Affordable Housing by \$5,000
- Increase UCC revenues by \$25,000
- Increase Legal Expenses by \$10,000

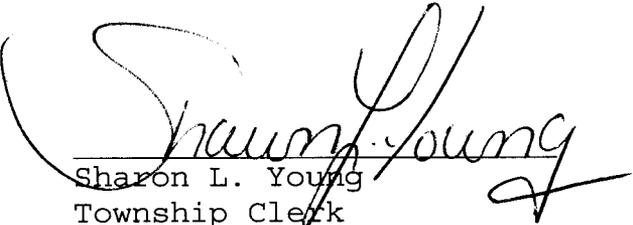
PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, spoke about the emergency appropriation process in the event the Township found it necessary to utilize this option.

ADJOURNMENT

Motion to adjourn: Miller
Second: Hamilton
VV: All approved

The meeting was adjourned at 10:53 p.m.



Sharon L. Young
Township Clerk
West Windsor Township

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