

APPROVED: November 24, 2014

WEST WINDSOR TOWNSHIP COUNCIL
WORK SESSION
October 6, 2014

CALL TO ORDER: President Maher called the meeting to order at 7:55 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on September 24, 2014

ATTENDEES: President: Maher; Vice President: Geevers; Council: Mendonez, Samonte; Business Administrator: Schmid; Township Attorney: Doobrajh; Manager of Parks and Recreation: Jacobs (7:55 p.m. - 8:07 p.m.); Chief Financial Officer: Louth (8:20 p.m. - 8:33 p.m.); Township Clerk: Young

ABSENT: Borek

PUBLIC COMMENT

None.

FOR DISCUSSION:

Mayor/Administration

West Windsor Junior Football Club Memorandum of Understanding

Ms. Christine Olenchalk, West Windsor Football Club, asked about the elimination of the termination clause.

Mr. Jacobs advised that the clause is still in the agreement.

Mr. Olin Johnson, West Windsor Football Club, informed Administration that there were other associations using the pavilion and had the code which gave them access to the concession stand.

Mr. Jacobs gave background facts about the creation of the Memorandum of Understanding. He also noted that he would change the code preventing other associations from having access to the concession stand.

Ms. Geevers offered some suggestions to the language of the agreement.

Conover Park Lease

President Maher spoke about the Township spending funds to enhance the park. He asked what would happen if the County, who owns the park, changed their decision to lease the park to the Township. President Maher asked that language be added to the lease that would guarantee the return of the Township's investment in the park.

Mr. Jacobs agreed to ask the County about adding the wording President Maher requested.

Legislative Bills A366/S1713

Ms. Schmid outlined the reasons Administration recommends support for the bills. She referenced the Verizon case in 2009 and the potential for the Township to be penalized resulting in the loss of revenue.

Ms. Samonte asked Administration to provide some clarification on her concerns.

Ms. Schmid urged the approval of a resolution in support of Legislative Bills A366/S1713 which would preserve revenues to local governments.

Best Practices

Ms. Schmid informed Council that the return of the Best Practices Worksheet is due by October 17, 2014. She explained that the purpose of this exercise was to establish whether the Township was following these practices which would then determine if the Township would receive their anticipated State aid. Ms. Schmid reviewed some of the questions and informed Council of the new questions that were added to the spreadsheet this year. She noted that the Best Practices must be placed on an agenda for discussion and acknowledged by Council.

President Maher asked Ms. Louth for a narrative to assist with understanding some of the budget issues to be included in the quarterly budget reports.

Ms. Schmid commented on the bullet point spreadsheet that Ms. Louth provides to Council on a quarterly basis.

Ms. Geever noted her concerns about receiving the quarterly report six weeks into the next quarter.

Ms. Louth advised that she supplies Council with the quarterly budget numbers as required in Best Practices.

President Maher asked for more than the bullet points. He asked for a few paragraphs of information to aid Council in any budget concerns.

Mr. Mendonez asked if the Township was improving on its best practices from year to year.

Ms. Louth commented that the Township this year had a score of 86%. She noted that the scores were similar from year to year.

Council addressed questions regarding the Best Practice questions.

Ms. Louth noted that the Township website does not contain the salaries of the Township's personnel.

Council Member/Clerk

Review of the Township's Soliciting Ordinance

President Maher agrees with the direction the ordinance is taking but noted it does not adequately take into consideration situations such as the girl scouts or any school-aged children soliciting from door to door.

Ms. Young advised that she would look into the proper wording for this type of exception.

Ms. Geever also noted her concern with the hours allowed for solicitation. She asked that the ending time be moved to 7:30 p.m.

President Maher also asked if the wording was adequate as it pertains to amplification of solicitors such as ice cream vendors.

Ms. Young explained that the wording was provided by the Health Officer and was part of the State statute. She would make the revisions to the ordinance, as suggested, and return it to Council for further review and comment.

PUBLIC COMMENT

None.

RECESS

Council took a five minute recess at 8:40 p.m.

CLOSED SESSION

Motion to go into closed session at 8:45 p.m.: Borek

Second: Geevers

RCV: Borek, absent

aye Geevers

aye Mendonez

aye Samonte

aye Maher

Ms. Young read the closed session resolution into the record:

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Township Council of West Windsor Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

Whereas, the regular meeting of this Township Council will reconvene; and

Whereas, the below stated subject matter shall be made available at such time as the issues discussed therein are resolved and its disclosure would not subvert any particular exception for convening a closed session.

Now, therefore, be it resolved that the Township Council of the Township of West Windsor will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: For the discussion of contract negotiations and potential litigation.

Meeting reconvened at: 8:59 p.m.

ADJOURNMENT

Motion to adjourn: Samonte
Second: Mendonez
VV: All approved, Borek absent

The meeting was adjourned at 9:00 p.m.

Sharon L. Young
Township Clerk
West Windsor Township