

APPROVED: May 12, 2014

WEST WINDSOR TOWNSHIP COUNCIL
BUSINESS SESSION
March 31, 2014

CALL TO ORDER: President Maher called the meeting to order at 7:00 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on January 3, 2014.

ATTENDEES: President: Maher; Vice President: Geevers; Council: Borek; Mendonez, Jr.; Samonte; Mayor Hsueh (left at 7:58 p.m.); Business Administrator: Schmid; Township Attorney: Herbert; Director of Community Development: Ward (left at 8:09 p.m.); Township Engineer: Guzik (left at 8:09 p.m.); Landscape Architect: Dobromilsky (left at 8:09 p.m.); Township Clerk: Young

SALUTE TO THE FLAG

Ms. Young led the salute to the flag.

CEREMONIAL MATTERS AND/OR TOPIC FOR PRIORITY CONSIDERATION

The Louis Berger Group Initial Project Presentation for the Cranbury Road Bike and Pedestrian Study

Mr. John Kovar, Project Manager for The Louis Berger Group, Inc. reviewed the goals and objectives that were in line with the scope of work. He passed out a survey to the public which will be made available to all the residents in the Township. He noted that the survey is due back to the Township by April 25, 2014. Mr. Kovar outlined the project work tasks and constraints, and spoke about the public outreach and the meetings which will be held to better inform the public about the project. He reported on the schedule and noted that the project timeline will be approximately five months.

Ms. Samonte thanked Mr. Kovar for his presentation and for outlining the step by step process.

Mr. Mendonez inquired about having the documents available electronically and asked if there will be a similar presentation at the end of the project.

Mr. Guzik noted that the survey will be placed on the Township website, and advised that a separate web page will be created for the Cranbury Road project. He confirmed that the preferred alternate will be discussed at a public meeting to coincide with a Council Business Session.

Ms. Geevers asked if the survey responses will be available to Council and the public.

Mr. Guzik explained that the survey will be available to all Township residents and the responses will be accessible to the public.

President Maher thanked the firm for a good PowerPoint presentation.

Mr. Jerry Foster, 15 Suffolk Lane, explained that the concepts have a common flaw in that they do not produce traffic calming measures and reduce the speed limit.

Mr. Paul Eland, 15 Coneflower Lane, asked questions about the process and the outcome of the project.

Ms. Silvia Ascarelli, 27 Mellville Road, offered suggestions, and noted that there should be minimal impact to most of the residents along Cranbury Road.

Ms. Alison Miller, 41 Windsor Drive, explained that one alternative may not suit all of Cranbury Road. She urged the consideration of all alternatives.

Mr. Scott Davis, 139 Cranbury Road, noted that the presentation was very comprehensive. He inquired about the number of additional meetings.

PUBLIC COMMENT

Mr. John Jones, 252 Cranbury Road, asked about the process because the project is moving forward quickly. He also addressed other areas of the Township which need sidewalks.

Mr. Rodney Swartz, 72 Cranbury Road, noted his approval of the Cranbury Road process.

Ms. Samirah Akhlaq, 109 Cranbury Road, urged Administration to move the project along because of its importance.

Ms. Silvia Ascarelli, 27 Melville Road, advised of the urgency to move the project forward.

Mr. Donald Watrous, 131 Cranbury Road, spoke about the sign ordinance and the removal of signs along Cranbury Road.

Mr. Pete Weale, 144 Fisher Place, outlined several items of concern.

Mr. John Church, 11 Princeton Place, supports resolution 2014-R078 regarding the energy tax receipts.

MAYOR/ADMINISTRATOR COMMENTS

Ms. Schmid spoke about the road construction that will begin this week on Old Bear Brook Road and Alexander Road. She also confirmed that two part-time bus drivers have been hired to drive the Senior Center bus.

COUNCIL MEMBER COMMENTS

Mr. Borek thanked the County for the road improvements in front of Maurice Hawk Elementary School.

Ms. Samonte noted that she attended a budget and ethics class sponsored by the New Jersey League of Municipalities.

Mr. Mendonez spoke about the phases of work for the Cranbury Road improvements, and listed a few action items for Council to review at a future work session.

Ms. Geevers advised that she attended a Mercer County Community Park meeting with the residents of South Post Road.

CHAIR/CLERK COMMENTS

President Maher affirmed that Council has a good working relationship with each other and have addressed many action items to make West Windsor a better town, and Council is working on keeping taxes under control.

President Maher asked to have a discussion regarding the Grover Memorial.

Grover Memorial

Mr. Dobromilsky distributed a budget for the project.

Ms. Ward reported that Administration did take Mr. Weale's suggestions into consideration, but noted that the rock recommended by Mr. Weale was not flat enough for the placement of the proclamation.

Mr. Dobromilsky reviewed the items listed on the budget.

President Maher asked for a mock-up version in both sizes of the proclamation with the proposed language provided by the Grover family.

Ms. Ward announced that fundraising will begin and the information will be placed on the Township website.

Council agreed to move forward with Administration's recommendations.

Ms. Alison Miller, President of FOWWOS, advised that all contributions are tax deductible.

PUBLIC HEARINGS

2014-02 AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST WINDSOR, CHAPTER 82-FEES,
SECTION 82-15 "MISCELLANEOUS LICENSES, FEES AND
PERMITS" - Rental of Schenck Farmstead

President Maher opened the public hearing.

Mr. John Church, 11 Princeton Place, spoke about the legality of serving alcoholic beverages at the Schenck Farmstead.

Mr. Herbert noted that it is permissible to serve alcoholic beverages at the farmstead.

Mr. Pete Weale, 144 Fisher Place, inquired about the creation of the fee schedule.

Mr. Mendonez advised that the fee schedule has been thoroughly reviewed and discussed by Council.

President Maher explained that Council wanted to start generating income from the Farmstead. He noted that the fees and the plan can always be addressed again to make sure everything is working efficiently.

Ms. Debbie Hepler, 10 Dean Court, suggested that thorough records be kept of all the income and expenditures.

Motion to close the public hearing: Borek

Second: Geevers

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

Motion to adopt: Borek

Second: Geevers

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

CONSENT AGENDA

RESOLUTIONS

2014-R077 Authorizing the Municipal Endorsement of the Application of Kevin C. Appelget for Membership in the New Jersey State Firemen's Association

2014-R078 Supporting Assembly Bill A-1021 and Senate Bill S-268 Requiring Direct Payment of Energy Taxes to the Municipal Government

2014-R079 Refund of Overpaid Sewer Rent

2014-R064 Approving the Reappointment of Jen Ping Wang as a Member of the Affordable Housing Committee to Serve a Three-Year Term to Expire on December 31, 2016

2014-R080 Approving the Reappointment of Barbara Ingram-Edmonds to the Human Relations Council to Serve a Two-Year Term to Expire on December 31, 2015

2014-R081 Approving the Reappointment of Jenny Lee to the Human Relations Council to Serve a Two-Year Term to Expire on December 31, 2015

2014-R082 Approving the Reappointment of Razia Sayed to the Human Relations Council to Serve a Two-Year Term to Expire on December 31, 2015

2014-R083 Authorizing the Reappointment of John W. Hartmann, Esq. as Public Defender for a One-Year Term to Expire December 31, 2104

MINUTES

February 14, 2014 - Budget Work Session #1

February 18, 2014 - Business Session

February 18, 2014 - Budget Work Session #2

February 24, 2014 - Closed Session

March 3, 2014 - Closed Session

BILLS & CLAIMS

Motion to approve the consent agenda as amended: Samonte

Second: Borek

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

ITEMS REMOVED FROM CONSENT AGENDA

February 26, 2014 - Closed Session

Ms. Geevers offered a language amendment for better clarification.

Motion to approve: Geevers

Second: Mendonez

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

AGENDA AMENDED

Motion to approve adding Resolution 2014-R088 to the agenda:

Borek

Second: Samonte

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

RECOMMENDATIONS FROM ADMINISTRATION AND COUNCIL/CLERK

2014-R084 Authorizing the Mayor and Clerk to Execute an Agreement with Superior Exhibits and Design, Inc. for the Fabrication and Delivery of Furnishings and Hardware for the Environmental Education Exhibition at the Schenck Farmstead Barn - \$41,770.00

2014-R085 Authorizing the Mayor and Clerk to Execute Contract Amendment No. 1 with BANC3 Inc. for Supplemental Work for the Project known as Annual Road Improvement Program-Construction Administration and Observation - \$10,540.00

2014-R086 Authorizing the Chief Financial Officer to Issue Payment to Public Service Electric and Gas for the Relocation of Several Utility Poles and Associated Overhead Electric Service as Part of the Alexander Road Improvements and Old Bear Brook Road Closure Project - \$50,543.00

2014-R087 Granting the Request from First Indemnity of America Insurance Company for a Full Release of Performance Guarantees Associated with the Public Improvements for the Milner/Zaidi Development-PB92-13

2014-R088 Permitting Princeton Air to Withdraw their Bid for Heating, Ventilating and Air Conditioning Systems for Various Township Buildings - \$47,700

Motion to approve: Geevers

Second: Samonte

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

ADDITIONAL PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, advised that the Township does not want the liability if alcohol is served at the Schenck Farmstead which is a Township-owned property.

Mr. Herbert noted that he would send the memo to Mr. Church which addresses this issue and was previously sent to Council.

Mr. Pete Weale, 144 Fisher Place, noted his concerns with funding the cost for cricket fields.

COUNCIL REPORTS/DISCUSSION TOPICS/NEW BUSINESS

Mr. Borek commented on the Public Safety meeting he attended.

Ms. Geevers acknowledged that she attended the meeting for the School Board budget. She also asked about the status of the RFP for legal services.

Ms. Schmid advised that the Mayor will not be providing the RFP to Council for review prior to submitting it for proposal. She explained that the document checklist is still in preparation.

Ms. Geevers expressed disappointment with the Mayor's decision to not make the RFP available to Council. She informed the public that the Mayor did not reach out for input from the Council Members.

President Maher conveyed that it was unconscionable that the RFP would not be provided to the Council. He advised that he does not take this action lightly. President Maher was displeased with the School Board for pushing the limit of taxation.

Ms. Geevers asked what the internal process is for reviewing the proposals for legal services.

Ms. Schmid advised that internal staff and a member of the public will assist in the review of the RFPs.

Ms. Geevers communicated her dissatisfaction that a Member of Council will not be involved in the review.

ADJOURNMENT

Motion to adjourn: Borek
Second: Geevers
VV: All approved

The meeting was adjourned at 8:48 p.m.

Sharon L. Young
Township Clerk
West Windsor Township