

APPROVED AS AMENDED: April 28, 2014 & AMENDED: June 23, 2014

WEST WINDSOR TOWNSHIP COUNCIL
Budget Work Session #5
February 26, 2014

CALL TO ORDER: President Maher called the meeting to order at 6:18 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on February 21, 2014. Closed Session was noticed on February 24, 2014.

ATTENDEES: President: Maher; Vice President: Geevers; Council: Borek; Mendonez; Samonte; Township Attorney: Herbert; Business Administrator: Schmid; Chief Financial Officer: Louth; Township Clerk: Young

CLOSED SESSION

Motion to go into closed session at 6:18 p.m.: Geevers

Second: Mendonez

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

Ms. Young read the closed session resolution into the record:

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Township Council of West Windsor Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

Whereas, the regular meeting of this Township Council will reconvene; and

Whereas, the below stated subject matter shall be made available at such time as the issues discussed therein are resolved and its disclosure would not subvert any particular exception for convening a closed session.

Now, therefore, be it resolved that the Township Council of the Township of West Windsor will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: For the discussion of personnel, promotions, and CWA contractual matters.

Meeting reconvened at 7:38 p.m.

PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, discussed the spreadsheet he distributed called "Cash, Budget, and Debt Positions of West Windsor and Neighboring Towns" with the Council.

ADMINISTRATION COMMENTS

Ms. Schmid advised that the Director of Public Works requested an additional \$40,000 in the Department's budget for asphalt for the much needed road repairs. She also addressed the ongoing search for a bus driver for the Senior Center. Ms. Schmid noted that additional funds are needed in the consultant line item until a bus driver can be hired.

Discussion ensued over costs for the bus driver and what line item would fund the position.

President Maher spoke about funds that are in Capital accounts for projects that are still waiting for a start date. He suggested reviewing the funds/projects to see if the projects are still viable/necessary and potentially shifting the priority for some of the Capital projects.

MUNICIPAL BUDGET WRAP-UP DISCUSSIONS

President Maher distributed a spreadsheet outlining potential budget reductions and changes. He outlined each amendment by Department or Division.

President Maher discussed adding "Consultant Fees" line item for Council to utilize for hiring an attorney or an advisor to assist with Council's questions and issues particularly with the Faulkner Act. He recommended reducing Administration "Consultant Fees".

Mr. Herbert questioned the legality of adding this line item for those purposes.

Ms. Geevers noted that Council did have a "Consultant Fees" line item in previous years.

After a thorough discussion, President Maher recommended adding funds to "Training and Education" instead of the "Consultant Fees" so that training can be done by someone with a law degree.

Mr. Maher reviewed the changes to the following budgets: Administration, Finance, Emergency Services, Police, Sewer, Legal Services, Public Buildings and Grounds, Fire Hydrants and Refuse Collection.

After each budget was discussed, President Maher took questions and then proceeded to get a consensus on each.

President Maher recommended increasing UCC Revenue to one million dollars and use Fund Balance to get to a zero increase of the Municipal budget.

Funding for the Municipal Complex was discussed and ways to appropriate funding for the asphalt that is needed.

CAPITAL BUDGET WRAP-UP DISCUSSIONS

President Maher reviewed all the Capital Budget items.

Recommendations were made affecting the following Capital items: copier machine replacements, 4-wheel drive vehicles for Code Enforcement, Municipal Complex renovations, Cranbury Road Improvements, Rue Farm Park development location change to Community Park, annual park development programs, and DPW's 30-Yard vacuum trailers, compactor truck and dump truck.

The Capital Budget amendments were reviewed and discussed.

Motion to approve Administration to adjust the Municipal and Capital Budgets as discussed: Geevers

Second: Mendonez

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

Mr. Borek pointed out that there was a need to extend the clock because it was past eleven o'clock, and then retake the vote.

Motion to extend the clock until 11:15 p.m.: Borek

Second: Mendonez

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

Ms. Geevers asked to add to the motion that Council has reached a zero tax levy.

Motion to approve Administration to adjust the Municipal and Capital Budgets as discussed resulting in a zero percent tax levy: Geevers

Second: Mendonez

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, noted that he was against spending funds on the Municipal Complex renovations and suggested that work for the renovations should be bonded. He outlined several other outstanding issues.

ADJOURNMENT

Motion to adjourn: Geevers
Second: Samonte
VV: All approved

The meeting was adjourned at 11:15 p.m.

Sharon L. Young
Township Clerk
West Windsor Township