

APPROVED: March 17, 2014

WEST WINDSOR TOWNSHIP COUNCIL
BUSINESS SESSION
January 27, 2014

CALL TO ORDER: President Maher called the meeting to order at 6:33 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on January 3, 2014. Closed Session was noticed on January 13, 2014 for contract negotiations. Meeting was canceled for January 21, 2014 due to snowstorm and was rescheduled for January 27, 2014 to the Princeton Packet and Trenton times on January 21, 2014.

ATTENDEES: President: Maher; Vice President: Geevers; Council: Borek; Mendonez, Jr.; Samonte; Mayor: Hsueh (left 7:55 p.m.); Business Administrator: Schmid; Township Attorney: Herbert (left 7:12 p.m. arrived 8:30 p.m.); Township Attorney: Doobrajh (7:12 p.m. to 8:30 p.m.); Deputy Township Clerk: Huber

CLOSED SESSION

Motion to go into closed session: Geevers

Second: Samonte

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

Ms. Huber read the closed session resolution into the record:

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Township Council of West Windsor Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

Whereas, the regular meeting of this Township Council will reconvene; and

Whereas, the below stated subject matter shall be made available at such time as the issues discussed therein are resolved and its disclosure would not subvert any particular exception for convening a closed session.

Now, therefore, be it resolved that the Township Council of the Township of West Windsor will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: For the discussion of contract negotiations.

Meeting reconvened at: 7:12 p.m.

SALUTE TO THE FLAG

Ms. Huber led the salute to the flag.

PUBLIC COMMENT

Mr. Paul Eland, 15 Coneflower Lane, made several suggestions to reduce the cost of attorney fees for the Township. He noted that Council members should work with the Mayor and Administration.

Mr. John Jones, 252 Cranbury Road, spoke about the guardrail for his property and advised that he attended the animal control court case.

Mr. John Church, 11 Princeton Place, advised that the street signs throughout Colonial Park need to be replaced due to damage by the contractor. He noted that Princeton has the ability to re-play videos of their meetings on their web-site and suggested West Windsor provide this service. Mr. Church advised that the Council has the right of advice and consent for the Township Attorney appointment.

Ms. Virginia Manzari, 28 Berkshire Drive, voiced her support for the Township to go out for RFPs for Township Attorney services.

Ms. Samirah Akhlaq, 109 Cranbury Road, advised that they still need police presence along Cranbury Road and noted that resident approval of the plan is needed to keep the character and history of the roadway.

Ms. Debbie Hepler, 10 Dean Court, made several suggestions to reduce attorney fees for the Township, spoke about the animal control issue, the bathroom at Van Nest Park, and the Grover Farm.

MAYOR/ADMINISTRATOR COMMENTS

Mayor Hsueh reported that he attended the ribbon cutting for the new bakery in the Marketfair and the ground breaking for two additional buildings in Carnegie Center. He advised that the Township has free Radon kits for residents on a first come first served basis. Mayor Hsueh noted that he is working with the New Jersey League of Municipalities for an RFP for attorney services. He noted that he has scheduled a Town Hall meeting on February 1, 2014.

Ms. Schmid advised that the Township Engineer will be addressing the guardrail issue during the Cranbury Road discussion slated for the Work Session this evening.

COUNCIL MEMBER COMMENTS

Mr. Borek thanked the police, emergency services, and the school district for their professionalism during a recent school bus accident.

Ms. Samonte advised that she attended the Installation Dinners for the two fire companies and the first aid squad and thanked all the members for their service to the community. She noted that she and Ms. Geever attended the 7th Annual Celebration Commemorating the Birthday of Dr. Martin Luther King, Jr. and that the theme was "Concept of Beloved Community". Ms. Samonte advised that she will be attending the Village School Science Fair and thanked Administration for moving forward with an RFP for legal services.

Ms. Geevers noted that she too attended the Installation Dinners and urged residents to consider donating when they receive the annual fund drive notices from these organizations. She advised that she also attended the Martin Luther King event. Ms. Geevers suggested that a "no ice skating" sign be posted at the Grovers Mill Pond, and noted that the budget for 2014 is to be presented to Council by the Mayor no later than February 7, 2014.

Mr. Mendonez addressed public comments made this evening. He also noted he attended the Installation Dinners and thanked the members for their hard work and dedication. Mr. Mendonez requested that Administration review the products used for treating the roadways to ensure they are in compliance with State regulations. He noted that he is part of the Mayor's Task Force for the Renovation of the Municipal Complex and noted that in addition to this task they are also reviewing "going green".

CHAIR/CLERK COMMENTS

President Maher advised that legal costs are too high and Council is taking steps to reduce this cost. He noted that public comment will be as long as necessary at each meeting. President Maher advised that the Township needs to assist Mr. Jones by providing a guardrail. He requested that the Administration look into posting the meeting videos on the Township web-site.

CONSENT AGENDA

Motion to add Resolution 2014-R035 Zoning Board of Adjustment appointments to the consent agenda: Geevers

Second: Samonte

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

RESOLUTIONS

2014-R016 Authorizing the Cancellation of any Property Tax Refund or Delinquency less than \$10.00

2014-R017 Advice and Consent of the Re-Appointment of Charles Appelget as a Member of the Agricultural Advisory Committee for the Term January 1, 2014 through December 31, 2016

2014-R018 Approving the Re-Appointment of Janis DiNatale, Purchasing Assistant as Affirmative Action Public Agency Compliance Officer (PACO) for 2014

2014-R019 Advice and Consent of the Appointment of Tasneem Qamar Sultan as Member of the Human Relations Council with a Term to Expire December 31, 2015

2014-R035 Approving Zoning Board of Adjustment appointments of Carl Van Dyke as Member, Gary Zohn as Alternative I, and Virginia Manzari as Alternate II

MINUTES

December 9, 2013 - Business Session as amended
December 23, 2013 - Closed Session

BILLS & CLAIMS

Motion to approve consent agenda as amended: Geevers

Second: Borek

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

RECOMMENDATIONS FROM ADMINISTRATION AND COUNCIL/CLERK

Mr. Borek requested that Resolution 2014-R020 be pulled for further discussion.

- 2014-R021 Authorizing the Submission of the Grant Application for the West Windsor-Plainsboro Municipal Alliance Grant
- 2014-R022 Approving the Reappointment and Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Ruderman and Glickman, P.C. for Labor Attorney Services from January 1, 2014 through December 31, 2014 - \$30,000
- 2014-R023 Approving the Reappointment and Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Phoenix Advisors, LLC as Financial Advisors from January 1, 2014 through December 31, 2014 - \$3,800
- 2014-R024 Approving the Reappointment and Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Harry Haushalter, Esquire for Special Tax Counsel for Tax Appeals Defense from January 1, 2014 through December 31, 2014 - \$25,000
- 2014-R025 Approving the Reappointment and Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Sockler Realty Services Group, Inc. for Various Valuations Analysis for Tax Appeal Defense from January 1, 2014 through December 31, 2014 - \$5,000
- 2014-R026 Approving the Reappointment and Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with McManimon, Scotland & Baumann, LLC as Bond Counsel and Redevelopment Attorney from January 1, 2014 through December 31, 2014 - \$50,000
- 2014-R027 Approving the Reappointment and Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Piazza and Associates for Affordable Housing Consulting Services from January 1, 2014 through December 31, 2014 - \$17,000

- 2014-R028 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Vital Communications, Inc. for Support and Maintenance of Proprietary Computer Hardware and Software from January 1, 2014 through December 31, 2014 - \$17,220
- 2014-R029 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with James F. Parvesse for Engineering Services from January 21, 2014 through December 31, 2014 - \$475.00
- 2014-R030 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Remington, Vernick & Arango Engineers for Miscellaneous Engineering Services from January 21, 2014 through December 31, 2014 - \$475.00
- 2014-R031 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with ACT Engineers Inc. for Miscellaneous Engineering Services from January 21, 2014 through December 31, 2014 - \$475.00
- 2014-R032 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Alaimo Group for Miscellaneous Engineering Services from January 21, 2014 through December 31, 2014 - \$475.00
- 2014-R033 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Van Cleef Engineering Associates for Miscellaneous Engineering Services from January 21, 2014 through December 31, 2014 - \$475.00
- 2014-R034 Authorizing the Business Administrator to Execute Change Order No. 1 with Marksmen Landscaping, LLC which represents an Increase of 3.4%, for Final Quantities Adjustment and Closeout of the Contract Known as 2013 Public Lands Maintenance - \$2,303.25

Motion to approve Resolutions 2014-R021 to 2014-R034: Borek

Second: Mendonez

RCV: aye Borek

aye Geevers

aye Mendonez

aye Samonte

aye Maher

2014-R020 Requesting the Mayor and Administration to Begin the
Request for Proposal Process for Township Attorney
Legal Services

Mr. Borek suggested pulling the resolution since the Mayor advised that he will work with the New Jersey League of Municipalities in preparing an RFP for attorney services. Ms. Geevers advised that she wants to move forward with the resolution.

Ms. Samonte noted that she would like to pull the resolution since the Mayor is working with the New Jersey League of Municipalities on the RFP.

President Maher advised that thirty days is sufficient time to prepare an RFP.

Mr. Mendonez thanked the Mayor and Administration for moving forward with the preparation of an RFP, but advised that he still wants to vote on the proposed resolution.

Motion to approve Resolution 2014-R020: Geevers

Second: Mendonez

RCV: NAY Borek

aye Geevers

aye Mendonez

NAY Samonte

aye Maher

ADDITIONAL PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, supports Council and the Mayor for moving forward with the RFP for attorney services.

Mr. John Jones, 252 Cranbury Road, again voiced his concerns regarding his and his wife's safety and the need for a guardrail on their property.

Ms. Alison Miller, 41 Windsor Drive, noted that the public should always be able to come to the Council and express their concerns regarding any matter.

Ms. Teresa Lourenco, 408 South Post Road, advised that she has signs opposing the solar farm missing. She suggested that the Mayor invite the Mercer County Executive to attend one of his Town Hall meetings.

Ms. Debbie Hepler, 10 Dean Court, advised that the Township is prosecuting the son of a candidate for removing candidates' signs during the past election and noted his innocence. She also voiced her concern that the Health Department is bringing private contractors onsite when inspections are being made.

Ms. Schmid advised that this matter has been addressed in closed session previously.

COUNCIL REPORTS/DISCUSSION TOPICS/NEW BUSINESS

Ms. Samonte advised that at the West Windsor Parking Authority meeting they reviewed the possibility of a shared services agreement with the Township for IT services.

Ms. Geevers noted she attended the Planning Board reorganization meeting and that Marvin Gardner was elected as Chairman.

President Maher reported that at the Zoning Board of Adjustment meeting a use variance to allow a "64 bed memory care facility" was reviewed for the old Polychrome Press building on Alexander Road. He advised that this application will be continued in February. President Maher inquired about Council's request for scanning of the bills and claims.

Ms. Schmid advised that the matter is being discussed with staff.

ADJOURNMENT

Motion to adjourn: Borek
Second: Geevers
VV: All approved

The meeting was adjourned at 8:40 p.m.

Sharon L. Young
Township Clerk
West Windsor Township